

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

SEPTEMBER 25, 2023

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Consolidated School Media Center, Belvidere, NJ. The following members of the Board were in attendance at roll call: Ms. Nusser-Meany, Mr. Panetta, Mrs. Gardella, Mr. Havlusch, Mr. Murray, Mrs. Vesper and Mr. Jonkowski. Mr. Thompson, CSA and Mr. Italiano, Business Administrator were also in attendance. Mrs. Lensi and Mrs. Pinkerton were unable to attend.

Mr. Panetta opened the meeting at 6:32 p.m. and stated that in accordance with the State's Sunshine law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson discussed some current events taking place at school. Mr. Thompson first mentioned how the school year is off to a great start. Mr. Thompson also updated the Board on the feasibility study as well as upcoming events such as the PTO Halloween Dance, The Week of Respect and that Student of the Month for September and October will be recognized at the October 2023 Board Meeting.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mr. Havlusch and seconded by Ms. Nusser-Meany to approve the minutes as submitted from the August 21, 2023 Regular Meetings. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #7. Motion carried as follows: Ms. Nusser-Meany – yes, Mrs. Vesper – yes, Mr. Panetta – yes, Mr. Havlusch – yes, Mrs. Gardella – yes, Mr. Jonkowski – yes and Mr. Murray - yes.

1. Approve After-Care Staff

To accept the recommendation of the CSA and approve Mary Lynn Orchard to supervise the after-care program at the rate of \$40/hour.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2023
Page 2

Block Motion – Personnel - continued

2. Approve a Parent Volunteer

To accept the recommendation of the CSA and approve Mrs. Forhan-Stallone as parent volunteer to assist with the American Sign Language Club.

3. Approve a Paraprofessionals

To accept the recommendation of the CSA to approve the following Paraprofessionals for the 2023-2024 school year:

Dana DiFranza-Tunney, Paraprofessional Step 8ND not to exceed 6.5 hours/day \$16.48/hour

4. Approve Extra-Curricular Activity Positions for the 2023-2024 school year

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Allyson Evans	Jump Start (Asst)	Year 7	\$2,807
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5. Approve a Leave Replacement Art Teacher

To accept the recommendation of the CSA to approve Rose Magyar as a Part Time Art Teacher, at a per diem rate of \$323.38, based on BA, Step 9, pending receipt of criminal history and Chapter 5 paperwork.

6. Approve Personnel for an Extra Period

To approve Shawnee Sinclair to provide class coverage for an additional 60 minutes per day, as needed at the direction of the CSA, for a total rate of \$56.25 per day, for the 2023-2024 school year.

7. Approve a Request for a FMLA Leave of Absence

To approve a request from employee number 00534 for a Family Medical Leave Act unpaid leave of absence to commence retro actively from August 30, 2023 through December 31, 2023.

CURRICULUM

Ms. Nusser-Meany updated the board on the following items from the curriculum committee such as the sign language club, Jump Start ELA and Math support, expanded club offerings and working with the Hope Township School on more trip and special events in the future.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #4 . Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2023
Page 3

Block Motion – Curriculum - continued

1. Approve a Field Trip for Grade 1

To approve a field trip for approximately 30 grade 1 students to ‘The Pumpkin Patch’ on October 6, 2023. The cost of the bus transportation is \$160.

2. Approve a Field Trip for Grade 6

To approve a field trip for approximately 21 grade 6 students to Medieval Times, Lyndhurst, NJ on May 31, 2024. The cost of the trip per student is \$52 and the cost of the bus transportation is \$375.

3. Approve a Teacher Mentor Plan

To approve the White Township Teacher Mentor Plan for the 2023-2024 school year.

4. Approve a Professional Development Plan

To approve the White Township School District Professional Development Plan for the 2023-2024 school year.

OPERATIONS

Mr. Vesper provided an update on the feasibility study and the six possible scenarios that are up for consideration as well as an update on the RTU unit, the auditors visit and ROD grant project Roof project Part B.

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Mr. Havlusch to approve the following agenda items #1 through #11. Motion carried as follows: Ms. Nusser-Meany – yes, Mrs. Vesper – yes, Mr. Panetta – yes, Mr. Havlusch – yes, Mrs. Gardella – yes, Mr. Jonkowski – yes and Mr. Murray - yes.

1. Approve August 2023 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of August 2023 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of August 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no

major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Andrew Italiano, Board Secretary, hereby certify that no line account has been over expended as of August 31, 2023.

2. Approve September 2023 Bill List

To approve the payment of the September 2023 bills for all funds.

3. Approve Budget Transfers

To approve budget transfers for August 2023 for all funds.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2023
Page 4

Block Motion – Operations - continued

4. Approve a Use of Facility Request

To approve a request from White Township PTO for use of the cafeteria for a Halloween Dance on October 13, 2023.

5. Appoint Emergency Service Providers for the 2023-2024 School Year

To appoint the following emergency service providers to repair and maintain specific equipment and systems in the school building for the 2023-2024 school year:

Alarm	Integrated Systems
Phone	PlanIT Networks, Inc.
Electrical	Preferred Electrical, Kope Electric or Shade Tree Electric
Roof Repair	J. Wilson Enterprises or Barrett Roofing Inc.
HVAC	Elliot Lewis Corporation
Heating System Controls	ATC or Elliot Lewis Corporation
Plumbing	Hobbie Heat & Power, Inc., All American Plumbing, Iron Mt. Mechanical, Colaluce Well & Pump Service or J&R Drilling
Fire Alarm	Johnson Controls – Simplex
Boiler Repairs	Hobbie Heat & Power, Inc.

6. Approve Staff Travel and Professional Development

To approve the following staff travel and professional development:

- Margaret Sheneman to attend the New Jersey School Music Association Fall Workshop on October 9, 2023. The cost for the workshop is \$60 and the cost of the mileage is \$35.81.

7. Approve Staff Travel and Professional Development

To approve the following staff travel and professional development:

- Stephanie Quinn to attend the Bullies to Buddies Webinar on October 4, 2023. The cost for the online workshop is \$60.

8. Approve a Tuition Contract with Mount Olive Board of Education

To approve a tuition contract for one student SID#4552810184 to attend Mt. Olive Middle School for the 2023-2024 school year, at a tuition rate of \$25,517.

WHITE TOWNSHIP BOARD OF EDUCATION
Regular Session Minutes
September 25, 2023
Page 5

Block Motion – Operations - continued

9. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract for one student SID#9132106692 to attend Celebrate the Children for the 2023-2024 school year at a tuition rate of \$77,085 and the cost of the personal aide of \$31,500.

10. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student (ID#9760912165) to attend the ESY 2023 program, for a tuition cost of \$5,758 plus the cost of the personal aide \$2,346, for a total program cost of \$8,104.

11. Approve Staff Travel and Professional Development

To approve the following staff travel and professional development:

- Michelle Nusser-Meany to attend the New Jersey School Boards Association Fall Workshop on October 23-26, 2023. The cost for the workshop is \$550 and the cost of the mileage is \$200.43.

GOVERNANCE

Mrs. Gardella stated the committee discussed the feasibility study and the potential outcomes, the marquee, the warehouse meetings and possible black out dates for facility use at the school.

BHS BOARD MEMBER – Representative: Mrs. Gardella

Mrs. Gardella provided a BHS update and indicated that a good solution was offered to replace the Physics teacher that resigned at the start of the school year.

OLD BUSINESS

NEW BUSINESS

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Havlusch and seconded by Ms. Nusser-Meany to acknowledge receipt of no HIB investigations deemed to be a HIB incident. Motion carried as follows: Ayes – 7, Nays – 0, and Abstentions – 0.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to adjourn the meeting at 6:58 p.m. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

Respectfully Submitted,
Andrew Italiano
Business Administrator/Board Secretary

