

# WHITE TOWNSHIP BOARD OF EDUCATION

## REGULAR SESSION MEETING

### MINUTES

**MONDAY**

**MARCH 21, 2022**

**6:30 PM**

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate in person or virtually. The following members of the Board were in attendance at roll call: Mr. Havlusch, Mrs. Pinkerton, Mrs. Lensi, Mr. Murray, Ms. Nusser-Meany, Mr. Panetta, Mrs. Gardella and Mrs. Vesper. Mr. Thompson, CSA and Mrs. Huff, Business Administrator were also in attendance as well as four members of the public. Mrs. Sroka was unable to attend.

Mr. Panetta opened the meeting at 6:32 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

#### **CSA REPORT**

Mr. Thompson recognized our March "Student of the Month" and presented her with a certificate. Mr. Thompson discussed upgrades to the Media Center, field trips, an 8<sup>th</sup> grade overnight trip, and upcoming standardized testing. Mr. Thompson also reviewed some upcoming events including spring pictures, spring break, the Art & Music Show, and the Drama Club performance.

#### **OPEN PUBLIC COMMENT**

Mr. Nooitgedagt asked if the district could consider recognizing White Township champion sports teams with some type of banner or boards in the gymnasium.

#### **APPROVE MEETING MINUTES**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the minutes as submitted from the February 28, 2022 Regular Session Meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### **CORRESPONDENCE & ANNOUNCEMENTS**

Mrs. Huff read correspondence received from Mr. Sroka thanking the Board and Mr. Thompson for the support throughout the basketball season.

#### **COMMITTEE REPORTS**

#### **PERSONNEL**

##### **Motion – Personnel**

A motion was made by Mr. Havlusch and seconded by Mr. Murray to approve the following agenda item #1. Motion carried as follows: Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper – yes.

## WHITE TOWNSHIP BOARD OF EDUCATION

### Regular Session Minutes

March 21, 2022

Page 2

#### **Motion – Personnel - continued**

1. Approve Part-time Maintenance Help

To approve Loren Hamblin for part-time maintenance work at the rate of \$20/hour, not to exceed 16 hours per week, during the period May 1 – October 30, 2022.

#### **CURRICULUM**

#### **Block Motion – Curriculum**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #3. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve a Field Trip for Grade K

To approve a field trip for approximately 30 grade K students to Von Thun Farms, Washington, NJ on May 25, 2022. The cost of the trip is \$15 per student and the cost of the bus transportation is \$250.

2. Approve a Field Trip for Grade 3

To approve a field trip for approximately 24 grade 3 students to Turtle Back Zoo, West Orange, NJ on May 13, 2022. The cost of the trip is \$11 per student and the cost of the bus transportation is \$325.

3. Approve a Field Trip for Grade 5

To approve a field trip for approximately 30 grade 5 students to Lake Hopatcong Floating Classroom, Landing, NJ on May 18, 2022. The cost of the trip is \$18 per student and the cost of the bus transportation is \$225.

#### **OPERATIONS**

Mrs. Huff provided an overview of the proposed budget for the 2022-2023 school year and noted there are no personnel or program cuts. Mrs. Huff noted that we'll use grant funds to purchase technology equipment, upgrade our Media Center, provide professional development to staff, and continue our social and emotional learning initiatives, Summer Academy, ESY programs, Jump Start and our club initiatives for students. Mrs. Huff further noted that the budget includes a withdrawal of Capital Reserve funds to support a partial roof replacement project planned for the spring of 2023. Mrs. Huff noted that while general fund expenditures are down about \$125,000, the loss of 25% of our state aid will necessitate a 2% increase to the local tax levy. Mrs. Huff explained that this would equate to a tax increase of approximately \$72/year for the average homeowner in the Township owning a home assessed at \$259,000.

#### **Block Motion – Budget**

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #3. Motion carried as follows: Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper – yes.

**WHITE TOWNSHIP BOARD OF EDUCATION**  
**Regular Session Minutes**  
**March 21, 2022**  
**Page 3**

**Block Motion – Budget - continued**

1. Adopt the Tentative Budget

**WHITE TOWNSHIP SCHOOL DISTRICT**

Adoption of the Tentative Budget for School Year 2022-2023

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$ 8,967,724	General Fund	
Capital Outlay	\$ 508,105	Budgeted Fund Balance	\$ 249,853
Charter School	\$ 83,660	Withdrawal from Tuition Res	\$ 150,000
Special Revenue Fund	\$ <u>118,388</u>	Withdrawal from Capital Res	\$ 500,000
		Local Tax Levy	\$ 7,861,935
		Misc. Revenue	\$ 39,500
TOTAL EXPENDITURES	\$ 9,677,877	State Aid	\$ 758,201
		Special Revenue Fund	
		Federal Aid	\$ <u>118,388</u>
		TOTAL REVENUE	\$ 9,677,877

And, to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the New Jersey Department of Education and according to law;

And, a public hearing on the budget for the 2022-2023 school year will be held at the White Township Municipal Building, 555 CR 519, Belvidere, NJ, on Monday, April 25, 2022, at 6:30 p.m.

2. Approve Maximum Travel Allowance and Travel Expense Reimbursement

Pursuant to N.J.A.C. 6A:23A-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$8,000 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$7,000, of which, \$4,548.99 has been spent, and \$814 is encumbered to date.

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Chief School Administrator and a majority of the full voting membership of the Board;

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$8,000 for all staff and board members for the 2022-2023 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

# WHITE TOWNSHIP BOARD OF EDUCATION

## Regular Session Minutes

March 21, 2022

Page 4

### Block Motion – Budget - continued

#### 3. Approve a Capital Reserve Withdrawal

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$500,000 for the Partial Roof Replacement Project.

### Block Motion – Operations

A motion was made by Mr. Murray and seconded by Mrs. Lensi to approve the following agenda items #1 through #3. Motion carried as follows: Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper – yes #1 & #3, abstain #2.

#### 1. Approve February 2022 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of February 2022 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of February 28, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of February 28, 2022.

#### 2. Approve March 2022 Bill List

To approve the payment of the March 2022 bills in the total amount of \$654,442.83 for all funds.

#### 3. Approve Budget Transfers

To approve budget transfers for February 2022 in the amount of \$10,494.50.

## GOVERNANCE

### Block Motion – Governance

A motion was made by Mrs. Lensi and seconded by Mrs. Havlusch to approve the following agenda items #1 through #9. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### 1. Approve a Second Reading of Policy #2415.05 – Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment

To approve a second reading of policy #2415.05 – Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment

#### 2. Approve a Second Reading of Policy and Regulation #2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries

To approve a second reading of policy and regulation #2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries

#### 3. Approve a Second Reading of Regulation #2460.30 – Additional/Compensatory Special Education and Related Services

To approve a second reading of regulation #2460.30 – Additional/Compensatory Special Education and Related Services

**WHITE TOWNSHIP BOARD OF EDUCATION**

**Regular Session Minutes**

**March 21, 2022**

**Page 5**

**Block Motion – Governance - continued**

4. Approve a Second Reading of Policy and Regulation #2622 – Student Assessment

To approve a second reading of policy and regulation #2622 – Student Assessment

5. Approve a Second Reading of Policy #3233 – Political Activities

To approve a second reading of policy #3233 – Political Activities

6. Approve a Second Reading of Policy #5541 – Anti-Hazing

To approve a second reading of policy #5541 – Anti-Hazing

7. Approve a Second Reading of Policy #7540 – Joint Use of Facilities

To approve a second reading of policy #7540 – Joint Use of Facilities

8. Approve a Second Reading of Policy & Regulation #8465 – Bias Crimes and Bias-Related Acts

To approve a second reading of policy & regulation #8465 – Bias Crimes and Bias-Related Acts

9. Approve a Second Reading of Policy #9560 – Administration of School Surveys

To approve a second reading of policy #9560 – Administration of School Surveys

**BHS BOARD MEMBER**

No updates.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ACKNOWLEDGE RECEIPT OF HIB INCIDENTS**

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to acknowledge receipt of one HIB investigation deemed a HIB incident since last meeting. Motion carried as follows: Ayes – 8, Nays- 0, Abstentions – 0.

**OPEN PUBLIC COMMENT**

None

**ADJOURNMENT**

A motion was made by Mr. Murray and seconded by Mrs. Lensi to adjourn the meeting at 7:06 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff  
Business Administrator  
Board Secretary