

# WHITE TOWNSHIP BOARD OF EDUCATION

## REGULAR SESSION MEETING

### MINUTES

**MONDAY**

**NOVEMBER 23, 2020**

**6:30 PM**

The Regular Meeting of the White Township Board of Education was held via Google Meet on the above date with the following members in attendance at roll call: Ms. Nusser-Meany, Ms. Howell, Mrs. Sroka, Mr. Murray, Mrs. Lensi, Mr. Havlusch, Mrs. Smith, and Mr. Panetta. William Thompson, CSA and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 3 members of the public. Mrs. Williams was unable to attend.

Mr. Panetta opened the meeting at 6:50 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided (by sending a notice of the time, date, instructions for remote access and making public comment) to the NJ Herald and Express Times on November 18, 2020. Mr. Panetta further noted that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk for posting on November 17, 2020, in accordance with the Open Public Meetings Act.

#### **CSA REPORT**

Mr. Thompson recognized our November "Student of the Month" and presented her with a certificate. Mr. Thompson provided a COVID-19 update and noted that the district has transitioned to fully remote today. Mr. Thompson noted that our Pandemic Response Team will meet to review options to see how we can safely return to in-person learning as soon as possible. Mr. Thompson reviewed the SSDS and HIB Self-Assessment reports and upcoming dates including parent/teacher conferences, the end of the first trimester, and report cards.

#### **OPEN PUBLIC COMMENT**

None

#### **APPROVE MEETING MINUTES**

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the minutes, with revisions, from the September 28, 2020 Regular Session Meeting. Motion carried as follows: Ayes – 7, Nays – 1(Smith), Abstentions – 0.

A motion was made by Mr. Murray and seconded by Mrs. Lensi to approve the minutes as submitted from the October 26, 2020 Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### **CORRESPONDENCE & ANNOUNCEMENTS**

Mrs. Huff announced the results of the election and noted that Frank Panetta, Colleen Williams and Kevin Murray were elected to serve three-year terms on the Board of Education and Catherine Lensi was written in to fill the two-year unexpired term. The re-elected members will be sworn in at our reorganization meeting in January.

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### COMMITTEE REPORTS

#### PERSONNEL

No updates.

#### CURRICULUM

Ms. Nusser-Meany noted the Committee met and discussed the importance of keeping standards high and honestly reporting student progress, offering students a summer academy to remediate learning gaps caused by the current pandemic, virtual schedules, and the importance of moving to in-person learning as soon as possible.

##### **Motion – Curriculum**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda item #1. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve an Additional 8<sup>th</sup> grade Fundraiser

To approve an additional 8<sup>th</sup> grade fundraiser:

- Poinsettia Sale

#### OPERATIONS

Mrs. Sroka noted that the Committee met and reviewed the decision to go virtual, progress on a new playground, an update on our roofs, the recent well chlorination, and possible revisions to the Use of Facility policy and regulation to allow for use of the gymnasium by WTYAA on some weekends.

##### **Block Motion – Operations**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #5. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Mr. Havlusich – yes, Mrs. Smith – yes and Mr. Panetta – yes.

1. Approve October 2020 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of October 2020 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of October 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of October 31, 2020.

2. Approve November 2020 Bill List

To approve the payment of the November 2020 bills in the total amount of \$868,143.85 for all funds.

3. Approve Budget Transfers

To approve budget transfers for October 2020 in the amount of \$43,325.00.

4. Approve a Contract with Belvidere School District for Instructional Tech Support Services

To approve a contract with Belvidere School District for Instructional Technology Support and Services at the rate of \$12,500 for the 2020-2021 school year. *This motion replaces the one made August 24, 2020.*

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### Block Motion – Operations - continued

#### 5. Approve Staff Travel/Workshops

- Eric Fraunfelter for an online workshop “Making Best Use of Google Classroom to Strengthen Your Social Studies Instruction”. The cost of the workshop is \$279.

### GOVERNANCE

Mrs. Lensi noted the Committee met and discussed moving to virtual Board meetings when we have full virtual leaning for students. The Committee also discussed revisions to the policies and regulations from Policy Alert 221.

### Block Motion – Governance

A motion was made by Mr. Murray and seconded by Mrs. Sroka to approve the following agenda items #1 through #12. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

#### 1. Approve a Second Reading of Policy #1620 – Administrative Employment Contracts

To approve a second reading of Policy #1620 – Administrative Employment Contracts

#### 2. Approve a Second Reading of Policy #2431 – Athletic Competition

To approve a second reading of Policy #2431 – Athletic Competition

#### 3. Approve a Second Reading of Regulation #2431-1 – Emergency Procedures for Sports and Other Athletic Activity

To approve a second reading of Regulation #2431-1 – Emergency Procedures for Sports and Other Athletic Activity

#### 4. Approve a Second Reading of Policy #2464 – Gifted and Talented Students

To approve a second reading of Policy #2464 – Gifted and Talented Students

#### 5. Approve a Second Reading of Policy & Regulation #5330.05 – Seizure Action Plan

To approve a second reading of Policy & Regulation #5330.05 – Seizure Action Plan

#### 6. Approve a Second Reading of Policy #6440 – Cooperative Purchasing

To approve a second reading of Policy #6440 – Cooperative Purchasing

#### 7. Approve a Second Reading of Policy & Regulation #6470.01 – Electronic Funds Transfer and Claimant Certification

To approve a second reading of Policy & Regulation #6470.01 – Electronic Funds Transfer and Claimant Certification

#### 8. Approve a Second Reading of Policy & Regulation #7440 – School District Security

To approve a second reading of Policy & Regulation #7440 – School District Security

#### 9. Approve a Second Reading of Policy #7450 – Property Inventory

To approve a second reading of Policy #7450 – Property Inventory

#### 10. Approve a Second Reading of Policy #8420 – Emergency and Crisis Situations

To approve a second reading of Policy #8420 – Emergency and Crisis Situations

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### **Block Motion – Governance - continued**

11. Approve a Second Reading of Policy #8561 – Procurement Procedures for School Nutrition Programs

To approve a second reading of Policy #8561 – Procurement Procedures for School Nutrition Programs

12. Approve a Second Reading of Policy #1648 – Restart and Recovery Plan

To approve a second reading of Policy #1648 – Restart and Recovery Plan

### **BHS BOARD MEMBER**

No updates.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

None

### **APPROVE SUBMISSION OF STUDENT SAFETY DATA SYSTEM (SSDS) REPORT**

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve submission of the SSDS Report for the reporting period January 1 – June 30, 2020. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

### **ACKNOWLEDGE RECEIPT OF HIB INCIDENTS**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

### **APPROVE THE HIB SELF ASSESSMENT FOR 2019-2020**

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act submission for July 1, 2019 – June 30, 2020. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

### **OPEN PUBLIC COMMENT**

None

### **EXECUTIVE SESSION**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to convene to Executive Session at 7:22 p.m. to discuss the CSA contract. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss the CSA contract.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

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A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to adjourn the Executive Session at 7:41 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

**ADJOURNMENT**

A motion was made by Mrs. Lensi and seconded by Mr. Murray to adjourn the meeting at 7:42 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff  
Business Administrator  
Board Secretary