

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

JUNE 28, 2021

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township School Gym, Belvidere, NJ with the following members in attendance at roll call: Mr. Panetta, Mr. Havlusch, Ms. Howell, Mrs. Sroka, Mr. Murray, Mrs. Lensi, Ms. Nusser-Meany, Mrs. Williams. William Thompson, CSA and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as one member of the public. Mrs. Smith was unable to attend.

Mr. Panetta opened the meeting at 6:35 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

PUBLIC HEARING & PETITION - Superintendent Contract Hearing

Mr. Panetta noted that *Chapter 53* requires Boards of Education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight, we are permitting comment on the contract of our Superintendent, William Thompson. A copy of Mr. Thompson's contract is available for review and the Board will, at this time, respectfully hear comments from the public. There were no public comments.

CSA REPORT

Mr. Thompson noted that Governor Murphy just announced that masks will no longer be required for staff and students. Mr. Thompson provided an update on the district's Strategic Plan.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the minutes as submitted from the May 24, 2021 Reappointment and Regular Session Meeting and Executive Session, and the June 22, 2021 Special Meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

Mrs. Huff noted one addition to Personnel motion #4 to add Kimberly Rosano to staff the Summer Academy program.

COMMITTEE REPORTS

PERSONNEL

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Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #8. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes, and Mrs. Williams – yes.

1. Approve an Extra-Curricular Activity Position

To accept the recommendation of the CSA to approve the following Extra-Curricular Activity Position:

Anthony Marinelli	Webmaster (Head)	Year 7	\$2,840
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2. Accept a Resignation

To accept the resignation of Kelly Grater effective June 30, 2021.

3. Approve a Contract for the Superintendent/Principal

To approve a five year contract with William Thompson as Superintendent/Principal for the period July 1, 2021 – June 30, 2026 at an annual salary rate to be paid in bi-weekly installments as follows:

2021-2022	\$150,025
2022-2023	\$153,775
2023-2024	\$157,619
2024-2025	\$161,559
2025-2026	\$165,597

4. Approve Summer Academy Staff

To accept the recommendation of the CSA to approve Alison Walsh, Stewart Quinn, Stephanie Quinn, Bernadette Sissick, Cathleen Gerhardt, Allyson Evans, Lisa Rosano, and Kimberly Rosano for the Summer Academy, Mondays – Thursdays, July 19 – August 12, 2021, 3 hours/day, \$50/hour.

5. Approve Summer Custodial Help

To accept the recommendation of the CSA to approve the following for summer custodial help, 8 hours/day, beginning on or before July 1 - August 27, 2021:

Brandon Berger	\$13.00/hour
Vasilios Nikolopoulos	\$13.89/hour

6. Approve Substitute Custodians

To accept the recommendation of the CSA to approve the following substitute custodians:

Loren Hamblin	\$15.00/hour
Richard Fielding	\$13.00/hour

7. Approve Summer Hours for IT Support

To accept the recommendation of the CSA to approve Dawn Werkheiser for summer IT support at \$20/hour, not to exceed 100 hours.

8. Approve ESY Staff

To accept the recommendation of the CSA to approve Kaitlyn Smith for paraprofessional support during the ESY program at Belvidere, July 6 – 29, 2021, 4 hours/day, Monday – Thursday, at Step 3D, \$15.65/hour.

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CURRICULUM

Ms. Nusser-Meany noted we anticipate approximately 35-45 students will be participating in the Summer Academy program. Our extended school year program for special education students will be held cluster-wide at Belvidere this summer. Ms. Nusser-Meany further reported on updates to the school calendar, expansion of the PK program, and plans for a Junior Honor Society program.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #3. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve an Inclusive Preschool Program

To approve an inclusive preschool program, at a tuition rate of \$2,600 for the half-day program and \$4,250 for the full-day program, for the 2021-2022 school year.

2. Approve the 2007 Danielson Evaluation Model

To approve the 2007 Danielson Evaluation Model

3. Approve a Revised 2021-2022 School Calendar

To approve a revised 2021-2022 school calendar

OPERATIONS

Mrs. Sroka noted that the Committee met to discuss use of year-end surplus. Mrs. Huff noted that she is still working on closing out the year, but Board approval is required prior to June 30th to make deposits of year-end surplus into restricted reserve accounts. With the anticipated surplus, the Committee recommends deposits into our tuition reserve and capital reserve accounts. Tuition reserve is restricted for tuition costs incurred from a formal send/receive relationship as we have with Belvidere, for our high school students. Capital reserve funds are used for facility projects listed on our Long Range Facility Plan. Since we anticipate two large roofing projects in the next few years, we would like to put as much money as we can into our Capital Reserve account. Remaining excess surplus will go back to the taxpayer in the 2022-2023 budget as a revenue source.

Block Motion – Operations

A motion was made by Mr. Murray and seconded by Mrs. Lensi to approve the following agenda items #1 through #19. Motion carried as follows: Mr. Havlusch – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mr. Panetta – yes, and Mrs. Williams – yes.

1. Approve May 2021 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of May 2021 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of May 31, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of May 31, 2021.

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Block Motion – Operations - continued

2. Approve June 2021 Bill List

To approve the payment of the June 2021 bills in the total amount of \$1,035,425.80 for all funds.

3. Approve Budget Transfers

To approve budget transfers for May 2021 in the amount of \$45,997.12.

4. Approval to Pay Carryover 2020-2021 Bills Prior to July Board of Education Meeting

To authorize the Business Administrator to pay carryover bills from fiscal year 2020-2021 that may be received in late June and July 2021 prior to the July 26, 2021 Board of Education meeting, said bills to be submitted for final approval at the July 26, 2021 regular meeting.

5. Approve Staff Travel

To approve the following staff travel:

- Alexis Smith and Katherine Williams to attend a virtual conference, “Teach Your Heart Out”, online July 8-9, 2021. The cost of the conference is \$65 per attendee.

6. Approval to Transfer Current Surplus Funds to Tuition Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Approval to Transfer Current Surplus Funds to Capital Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$750,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. Approval to Transfer Current Surplus Funds to Maintenance Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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Block Motion – Operations - continued

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. Approve the Cost of the Shared Service Agreement for Business Administrator Services

To approve the cost of the shared service agreement with White Township Board of Education for Business Administrator services at \$87,132 for the 2021-2022 school year.

10. Approve a Tuition Contract with Academy 360 – Upper School

To approve a tuition contract for one student SID#9249311861 to attend Academy 360 – Upper School, a program of Spectrum 360, for the 2021-2022 school year at a tuition rate of \$81,335.80.

11. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student SID#8737801050 for ESY 2021 program, for a tuition cost of \$5,645 and the cost of the personal aide \$2,300, for a total program cost of \$7,945.

12. Approve Submission of the IDEA Consolidated Grant Application and Accept the Grant Award

To approve submission of the IDEA consolidated grant application for the 2021-2022 school year and accept the grant award as follows:

IDEA Basic	\$ 89,829	OOD Tuition
IDEA Preschool	\$ 5,177	Preschool Para Salary/Benefits – (.4 FTE)

13. Approve the 2021-2022 Tuition Contract Agreement with Belvidere School District for Regular High School Services

To approve the 2021-2022 tuition contract agreement with Belvidere School District for regular high school services for 123 students at the estimated cost per pupil of \$17,400 for a total tuition charge of \$2,140,200.

14. Approve the 2021-2022 Contract Agreement with Belvidere School District for the Belvidere High School Resource Program

To approve the 2021-2022 contract agreement with Belvidere School District for the Belvidere High School Resource Program for a total charge of \$53,000.

15. Approve a Tuition Contract with Belvidere School District

To approve a tuition contract with Belvidere School District for one student SID#7600691611 to attend their MD Program at a tuition cost of \$30,000 for the 2021-2022 school year.

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Block Motion – Operations - continued

16. Approve a Shared Services Agreement for Child Study Team Services

To approve a Shared Services Agreement between the Boards of Education of Belvidere, Hope, White and Harmony Townships for Child Study Team Services for the 2021-2022 year.

17. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract for one student SID#9132106692 to attend Celebrate the Children for the 2021-2022 school year at a tuition rate of \$74,160 and the cost of the personal aide of \$27,000.

18. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract for one student SID#8737801050 to attend Celebrate the Children for the 2021-2022 school year at a tuition rate of \$74,160 and the cost of the personal aide of \$27,000.

19. Approve a Contract with Belvidere School District for Instructional Technology Support and Services

To approve a contract with Belvidere School District for Instructional Technology Support and Services at the rate of \$15,000 for the 2021-2022 school year.

GOVERNANCE

Mr. Murray noted the Committee met and discussed a hybrid meeting format for the July Board meeting, Preschool tuition rates, and updates to policies and regulations from Policy Alert #223.

Block Motion – Governance

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #14. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

1. Approve a Second Reading of Bylaw #0155.1 – Board Member Participation at Board Meetings Using Electronic Device

To approve a second reading of Bylaw #0155.1 – Board Member Participation at Board Meetings Using Electronic Device.

2. Approve a First Reading of Bylaw #0131 – Bylaws, Policies, and Regulations

To approve a first reading of Bylaw #0131 – Bylaw, Policies, and Regulations.

3. Approve a First Reading of Policy #2421 – Career and Technical Education

To approve a first reading of Policy #2421 – Career and Technical Education.

4. Approve a First Reading of Policy #3134 – Assignment of Extra Duties

To approve a first reading of Policy #3134 – Assignment of Extra Duties.

5. Approve a First Reading of Policy & Regulation #3142 – Nonrenewal of Nontenured Teaching Staff Member

To approve a first reading of Policy & Regulation #3142 – Nonrenewal of Nontenured Teaching Staff Member.

6. Approve a First Reading of Policy & Regulation #3221 – Evaluation of Teachers

To approve a first reading of Policy & Regulation #3221 – Evaluation of Teachers.

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Block Motion – Governance - continued

7. Approve a First Reading of Policy & Regulation #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators

To approve a first reading of Policy & Regulation #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators.

8. Approve a First Reading of Policy & Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

To approve a first reading of Policy & Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals.

9. Approve a First Reading of Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

To approve a first reading of Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals.

10. Approve a First Reading of Policy & Regulation #4146 – Nonrenewal of Nontenured Support Staff Member

To approve a first reading of Policy & Regulation #4146 – Nonrenewal of Nontenured Support Staff Member.

11. Approve a First Reading of Policy & Regulation #5460.02 – Bridge Year Pilot Program

To approve a first reading of Policy & Regulation #5460.02 – Bridge Year Pilot Program.

12. Approve a First Reading of Policy & Regulation #6471 – School District Travel

To approve a first reading of Policy & Regulation #6471 – School District Travel.

13. Approve a First Reading of Policy #8561 – Procurement Procedures for School Nutrition Programs

To approve a first reading of Policy #8561 – Procurement Procedures for School Nutrition Programs.

14. Approve Abolishment of the Following Policies and Regulation

To approve abolishment of the following Policies and Regulation:

- Policy #1521 – Educational Improvement Plans.
- Policy #1649 – Federal Families First Coronavirus (COVID-19) Response Act.
- Regulation #2421 – Vocational – Technical Education

BHS BOARD MEMBER

Mrs. Williams noted that Belvidere had their NJSBA Field Service Representative attend their last meeting to review rules of operation for their Board meetings. Mrs. Williams further reported that year-end activities at Belvidere went very well, and that the district is working on revisions to their Long Range Facility Plan which the Board hopes to review soon so they can prioritize future projects.

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OLD BUSINESS

None

NEW BUSINESS

None

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Mr. Murray to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

EXECUTIVE SESSION

A motion was made by Mrs. Sroka and seconded by Mr. Murray to convene to Executive Session at 7:27 p.m. to discuss the CSA evaluation. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss the CSA evaluation.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to adjourn the Executive Session at 7:48 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to adjourn the meeting at 7:49 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary