

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

MARCH 16, 2020

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township School Gymnasium, Belvidere, NJ with the following members in attendance at roll call: Ms. Nusser-Meany, Ms. Howell, Mrs. Sroka, Mr. Murray and Mr. Havlusch. William Thompson, CSA and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 2 members of the public. Mrs. Lensi, Mrs. Smith and Mr. Panetta were unable to attend.

A motion was made by Mr. Murray and seconded by Mrs. Sroka to elect Mr. Havlusch President Pro tempore. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

Mr. Havlusch opened the meeting at 6:38 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson reviewed the preparations for the school closure and the expectations for staff with remote learning for students during the closure. Mr. Thompson noted that there are still many unknowns but we'll move forward developing teacher plans through April 9th should the closure be extended. Mr. Thompson further noted that he'll continue to keep an open line of communication with the school community and provide updates as they become available.

Mrs. Williams arrived at 6:50 p.m.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the minutes as submitted from the February 24, 2020 Regular Session Meeting. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

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Block Motion – Personnel

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the following agenda items #1 through #2. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

1. Approve Substitute Custodians

To approve Loren Hamblin and Brian Newell as substitute custodians, *pending criminal history and Chapter 5 paperwork review.*

2. Approve a Video Club Advisor

To approve Anthony Marinelli as Video Club Advisor, for students grades 5-8, at a stipend amount not to exceed \$450.

CURRICULUM

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the following agenda items #1 through #3. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

Motion – Curriculum

1. Approve a Field Trip

To approve a field trip for approximately 10 grade 6-8 GEM students to attend a Video Expo and Competition at Mansfield Elementary School, May 8, 2020. There is no cost for this field trip and parents will transport.

2. Approve a Track Club

To approve funds, not to exceed \$450, for a Track Club for grades 3-5.

3. Approve a Robotics Club

To approve funds, not to exceed \$450, for a Robotics Club for grade 4.

APPROVE A TENTATIVE BUDGET FOR THE 2020-2021 SCHOOL YEAR FOR SUBMISSION TO THE COUNTY OFFICE

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve a tentative budget for the 2020-2021 school year for submission to the County Office. This budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. This budget proposes the use of \$72,653 of banked cap to support the 2020-2021 general fund budget due to the loss of \$215,023 in state aid funding for the 2020-2021 school year. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

Expenditures

General Current Expense	\$ 9,201,513
Capital Outlay	\$ 10,105
Charter School	\$ 117,289
Special Revenue Fund	\$ 110,000
TOTAL EXPENDITURES	\$ 9,438,907

Revenue

General Fund	
Budgeted Fund Balance	\$ 377,045
Withdrawal from Tuition Res	\$ 125,000
Local Tax Levy	\$ 7,483,281
Misc. Revenue	\$ 42,800
State Aid	\$ 1,300,781

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Approve a Tentative 2020-2021 Budget - continued

Special Revenue Fund	
State Aid	\$ 0
Federal Aid	\$ 110,000
TOTAL REVENUE	\$ 9,438,907

As per N.J.A.C. 6A:23 A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2020-2021 tentative budget includes a maximum travel appropriation of \$9,800. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

ACKNOWLEDGE RECEIPT OF STATE AID ALLOCATION
FOR THE 2020-21 SCHOOL YEAR

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to acknowledge receipt of state aid allocation amounts for the 2020-2021 school year as follows: Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

Equalization Aid	\$ 581,054
Transportation Aid	\$ 249,609
Spec Ed Categorical Aid	\$ 335,067
Security Aid	\$ 49,562
Adjustment Aid	\$ 85,489
TOTAL:	\$1,300,781

Block Motion – Operations

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the following agenda items #1 through #8. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, abstain #8, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

1. Approve February 2020 Board Secretary's Report and Treasurer's Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of February 2020 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of February 29, 2020, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of February 29, 2020.

2. Approve March 2020 Bill List

To approve the payment of the March 2020 bills in the total amount of \$726,392.51 for all funds.

3. Approve Budget Transfers

To approve budget transfers for February 2020 in the amount of \$10,766.09.

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Block Motion – Operations - continued

4. Approve a Tuition Contract

To approve a tuition contract with Red Bank Regional High School for one student (SID#8323544580) attending February 14 – June 18, 2020 at a tuition cost of \$6,893.74.

5. Approve a Use of Facility Request

To approve a request from the 8th grade for use of the cafeteria for an 8th grade Spring Fling Dance, May 1, 2020.

6. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the cafeteria for egg stuffing on May 27, 2020.

7. Approve a Use of Facility Request

To approve a request from BHS Project Graduation for use of the parking lot for a Test Drive Rally on April 4, 2020, *pending receipt of proof of insurance.*

8. Approve a Use of Facility Request

To approve a request from the White Township Youth Athletic Association for use of the gymnasium April – June 2020, 5:00-8:00 p.m. for basketball training.

GOVERNANCE

Block Motion – Governance

A motion was made by Mr. Havlusch and seconded by Mrs. Sroka to approve the following agenda items #1 through #2. Motion carried as follows: Ms. Nusser-Meany – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mr. Havlusch – yes and Mrs. Williams – yes.

1. Approve a First Reading of Policy #2412 – Home Instruction Due to Health Condition

To approve a first reading of policy #2412 – Home Instruction Due to Health Condition

2. Approve a First Reading of Policy #8541 – Control of Communicable Diseases

To approve a first reading of policy #8541 – Control of Communicable Diseases

BHS BOARD MEMBER

Mrs. Williams noted that Belvidere is working to maintain programs in the face of necessary budget cuts for the 2020-2021 school year. Mrs. Williams further reported that she's been impressed with how prepared the high school was for the start of remote learning during the shutdown.

OLD BUSINESS

None

NEW BUSINESS

None

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ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Havlusch and seconded by Mr. Murray to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 6, Nays -0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Gardella thanked and applauded Mr. Thompson’s work to prepare the school community for remote learning during the shutdown.

ADJOURNMENT

A motion was made by Mr. Havlusch and seconded by Mr. Murray to adjourn the meeting at 7:15 p.m. Motion carried as follows: Ayes – 6, Nays -0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary