

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

NOVEMBER 26, 2018

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ with the following members in attendance at roll call: Mr. Boehm, Mr. Panetta, Mrs. Williams, Mrs. Lensi, Mrs. Sroka, Ms. Howell and Ms. Lee. William Thompson, CSA and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 6 members of the public. Mr. Rader and Mrs. Nikolopoulos were unable to attend.

Mr. Boehm opened the meeting at 6:36 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

APPROVE MEETING MINUTES

A motion was made by Mr. Panetta and seconded by Ms. Lee to approve the minutes as submitted from the October 22, 2018 Regular Session Meeting and Executive Session and the October 29, 2018 Special Meeting and Executive Session. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

ELECTION RESULTS

Mr. Boehm announced that Colleen Howell, Michelle Nusser-Meany and Renee Smith were elected to the Board of Education for three-year terms.

CSA REPORT

Mr. Thompson provided an update on his work with Officer Riley on school safety and security, plans for an Honor Roll breakfast, district goals, work with Committees on NJQSAC, shared upcoming dates for a PTO Movie Night, seventh and eighth grade cluster dance at Belvidere High School, the Winter Concert, and PTO holiday shopping.

OPEN PUBLIC COMMENT

None

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #2. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mr. Panetta – yes and Mr. Boehm – yes.

1. Accept a Resignation

To accept the resignation of Julia Dorward effective December 3, 2018.

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Block Motion – Personnel

2. Approve a Revised Contract for the Superintendent/Principal Secretary/Confidential Secretary
To accept the recommendation of the CSA to approve a revised contract for Ingrid Scott as the Superintendent/Principal Secretary/Confidential Secretary for the remainder of the 2018-2019 school year at a salary of \$46,000.

TRANSPORTATION

Motion – Transportation

A motion was made by Mrs. Lensi and seconded by Ms. Lee to approve the following agenda item #1. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

1. Approve the School Bus Emergency Evacuation Drill Report

To approve the school bus emergency evacuation drill report for October 19, 2018.

POLICY

Ms. Lee noted that the Committee discussed the success of the Halloween parade, reviewed the Governance and Operations QSAC DPR's and the Comprehensive Equity Plan. Ms. Lee further reported that the Committee also discussed plans for a one-to-one Chromebook initiative and the possible need for a policy on administration of Narcan.

FINANCE

Mrs. Huff asked Committee members to review the QSAC DPR scores, on the Finance section, in preparation for Board approval in December.

Block Motion – Finance

A motion was made by Mr. Panetta and seconded by Mrs. Lensi to approve the following agenda items #1 through #6. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mrs. Lensi – yes, Mrs. Williams – yes, Mr. Panetta – yes and Mr. Boehm – yes.

1. Approve October 2018 Board Secretary's Report and Treasurer's Report

To approve the October 2018 Board Secretary's Report and Treasurer's Report in agreement. After review of the School Business Administrator's monthly financial reports and upon consultation with the Business Administrator and CSA, this Board of Education does hereby certify that as of October 31, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Approve November 2018 Bill List

To approve the payment of the November 2018 bills in the total amount of \$809,549.01 for all funds.

3. Approve October 2018 Cafeteria Bills

To approve the payment of the October 2018 Cafeteria bills in the amount of \$6,111.85.

4. Approve Budget Transfers

To approve budget transfers for October 2018 in the amount of \$ 4,828.01.

5. Approve Staff Travel

To approve the following staff travel:

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Block Motion – Finance - continued

- Justine Mahon to attend a workshop “Vaccine Prevention” sponsored by the Warren County Public Health Department on November 29, 2018. There is no cost for this workshop and mileage reimbursement not to exceed \$10.

6. Approve Special Counsel Services

To approve a proposal from Purcell, Mulcahy and Flanagan, LLC for special counsel services as needed at the rate of \$175 per hour.

CURRICULUM

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Ms. Lee to approve the following agenda items #1 through #4. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

1. Approve an Additional 8th Grade Fundraiser

To approve the following 8th grade fundraiser:

- Bake Sales throughout the school year

2. Approve a Grade 7 & 8 Field Trip

To approve a field trip for approximately 38 grade 7 & 8 students to Belvidere High School for their winter concert on December 14, 2018.

3. Approve a Grade 5 Field Trip

To approve a field trip for approximately 29 grade 5 students to Papermill Playhouse, Millburn, NJ on June 7, 2019. The cost per student will be approximately \$12.

4. Approve a Grade 4 Field Trip

To approve a field trip for approximately 27 grade 4 students to Crystal Cave, Kutztown, NJ on May 29, 2019. The cost per student will be approximately \$13.

BUILDINGS & GROUNDS

Mr. Panetta noted the Committee discussed preparation for the QSAC facility walkthrough, safety and security upgrades, renovations to the Media Center, partnering with the PTO for upgrades to the playground, and a “positive message” painting initiative for the school hallways.

Motion – Buildings & Grounds

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda item #1. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

1. Approve a Use of Facility Request

To approve a request from White Township PTO for use of the cafeteria for a Movie Night on November 30, 2018.

PUBLIC RELATIONS

Ms. Lee noted the Committee received positive feedback about the Halloween activities held this year and is happy with the number of Facebook posts. Ms. Lee further reported that the Committee is discussing a student of the month initiative and having student presentations as part of the Board meetings.

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BHS BOARD MEMBER

Mrs. Williams noted she was happy to see that sending districts really do have a strong voice on Belvidere's Board of Education and the main focus at their meeting this month was a potential change to the district's health benefit provider.

SHARED SERVICES LIAISON COMMITTEE

Mr. Boehm noted the Committee met with representatives from Hope Township to discuss potential opportunities for sharing services within the cluster.

OLD BUSINESS

APPROVE 2018-2019 DISTRICT GOALS

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the district goals for the 2018-2019 school year as follows:

1. Improve the learning environment for all stakeholders in an effort to maximize students' social, emotional and academic growth.
2. Continue to improve communication throughout the District for all stakeholders with a focus on student achievement.

Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

NEW BUSINESS

None

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Panetta and seconded by Ms. Lee to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Ms. Nusser-Meany acknowledged and thanked Mr. Thompson for all the work he did to improve the 8th grade trip. Mrs. Sroka added that this is a demonstration of how good leadership and open dialogue make things happen.

EXECUTIVE SESSION

A motion was made by Mrs. Lensi and seconded by Mr. Panetta to convene to Executive Session at 7:21 p.m. to finalize the Board self-evaluation. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to finalize the Board self-evaluation.

The Board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mr. Panetta and seconded by Ms. Howell to adjourn the Executive Session at 7:40 p.m. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

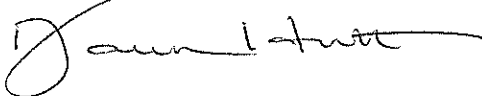
A motion was made by Mrs. Williams and seconded by Mrs. Sroka to accept the Board Self Evaluation for the 2017-2018 school year. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

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ADJOURNMENT

A motion was made by Mr. Panetta and seconded by Mrs. Sroka to adjourn the meeting at 7:20 p.m. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 0.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dawn Huff", with a long horizontal flourish extending to the right.

Dawn Huff
Business Administrator
Board Secretary

CONFIDENTIAL

WHITE TOWNSHIP BOARD OF EDUCATION

Executive Session Minutes

Date: November 26, 2018

Time Convened: 7:21 PM

Time Adjourned: 7:40 PM

Present: X Mr. Thompson, CSA
 X Mrs. Huff, Business Administrator/Board Secretary
 Comegno Law Group, Board Attorney
 X BOE (Absent: Mr. Rader and Mrs. Nikolopoulos)

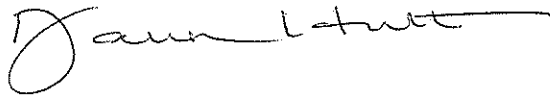
Subject(s) Discussed:

- The Board finalized their Self Evaluation from the 2017-2018 school year.

Recommendations Made:

- The Board will take action in public session to accept the Board self-evaluation for the 2017- 2018 school year.

Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary