

**WHITE TOWNSHIP BOARD OF EDUCATION
565 COUNTY ROAD 519
BELVIDERE, NEW JERSEY 07823
908-475-4773**



**REGULAR MEETING AGENDA
AUGUST 25, 2025**

For the Regular Meeting of the White Township Board of Education
Monday, August 25, 2025, at 6:30 p.m. in the White Township Consolidated School Media Center.

“White Township Consolidated School is committed to inspire, engage and educate our students by providing innovative, personalized opportunities for growth and learning. With a foundation based on academic excellence and a focus on social emotional learning, our students will achieve their full potential and become productive, responsible, resilient members of the community and contributing members of society.”

I. CALL TO ORDER

II. STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. In accordance with this provision of the act, the White Township Board of Education has sent notice of this meeting to the New Jersey Herald and the Express Times stating date, time, and place and posted the same in the White Township School and Municipal Building.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mrs. Robyn Gardella	_____	Mrs. Catherine Lensi	_____	Mr. Frank Panetta	_____
Mr. Tim Havlusch	_____	Mr. Kevin Murray	_____	Mrs. Natalie Pinkerton	_____
Mr. George Jonkoski	_____	Ms. Michelle Nusser-Meany	_____	Mrs. Elizabeth Vesper	_____
				Mrs. Tina Ritchie	_____

V. CSA REPORT

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VI. PUBLIC COMMENTS - Privilege of the Floor

As per Board Policy 0167, public comments are welcome on educational issues. All comments should be directed to the Board President. Those wishing to share comments are asked to state their name and address before speaking. Please respect the five-minute speaking rule so that the business of the Board may proceed in a timely manner.

VII. MINUTES

MOTION by _____, seconded by _____ to approve the following meeting minutes.

BE IT RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

July 28, 2025 - Regular Meeting Minutes
July 28, 2025 - Executive Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent
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VIII. PERSONNEL - Mr. Panetta, Mrs. Robyn Gardella, Mr. Havlusch, Mr. Murray

Committee update

MOTION by _____, seconded by _____ to approve Personnel items 1 through 12.

1. Approve Principal Waiver Form

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve a request for a waiver from the requirement of a full-time, non-teaching Principal for the 2025-2026 school year at the White Township Consolidated School.

2. Approve Basic Skills Coordinator Stipend

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Deirdre Mulligan as the Basic Skills Coordinator for a stipend of \$8,000 for the 2025-2026 school year.

3. Approve Basic Skills Coordinator-State Testing & Standardized Testing Responsibilities Stipend

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Dawn Werkheiser for the responsibility as the Basic Skills Coordinator-State Testing and Standardized Testing Responsibility for a stipend of \$1,697 for the 2025-2026 school year.

4. Approve Extracurricular Activity Positions

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following staff for Extra-Curricular activity positions for the 2025-2026 school year.

Staff Member	Position	Year	Stipend
Stewart Quinn	Archery (Head)	9	\$3,140.00
Rosie Magyar	Art Show (Head)	3	\$2,669.00
Margaret Sheneman	Bell Choir/Chorus Advisor (Head)	10+	\$3,373.00
Amy Stumpe	Drama (Assistant)	7	\$2,902.00
Katie Williams	Drama (Assistant)	7	\$2,902.00
Deirdre Mulligan	G&T Afterschool Activities (Head)	10+	\$3,373.00
Tadgh LaBar	Jump Start (Head)	1	\$2,669.00
Rebecca Dionne	Jump Start (Assistant)	3	\$2,436.00
Erika Puskas	Student Council (Head)	2	\$2,669.00

5. Approve Teacher In Charge

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Gary Hutchison as the Teacher In Charge for a stipend of \$6,400 for the 2025-2026 school year.

6. Approve Substitute Principal

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Kathryn Wilk as a Substitute Principal for the 2025-2026 school year.

7. Approve National Junior Honor Society Coordinator

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Allyson Evans as the National Junior Honor Society Coordinator for a stipend of \$2,575 for the 2025-2026 school year.

8. Approve Eighth Grade Class Advisors

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Tadgh LaBar and Jackie Rebimbas as Eighth Grade Class Advisors for a stipend of \$1,500 each for the 2025-2026 school year.

9. Approve After Care Program Staff

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following staff for the After Care Program positions for the 2025-2026 school year.

Staff Member	Stipend
Robert Bunn	\$40.00/hour
Kathy Cavitch	\$40.00/hour

Anthony Marinelli	\$40.00/hour
Stewart Quinn	\$40.00/hour
Dawn Werkheiser	\$40.00/hour

10. Approve World Language Teacher

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve Alejandra Contreras as a .4 World Language Teacher, with benefits, shared with Harmony Township School District for the 2025-2026 school year.

11. Approve Movement on the Guide

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the lateral move on the WTEA Salary Guide for Dana Rochelle, from Step 14/BA, to Step 14/BA+15, new annual salary of \$76,331 effective August 25, 2025.

12. Renewal of Tenured Teaching Staff for the 2025-2026 school year

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve to renew now tenured teacher, Kim Rosano (McCormack) at Step 6/BA+15 at an annual salary of \$66,116, for the 2025-2026 school year.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs. Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

IX. CURRICULUM - Ms. Nusser-Meany, Mr. Jonkoski, Mrs. Pinkerton, Mrs. Vesper

Committee update

MOTION by _____, seconded by _____ to approve Curriculum items 1 through 3.

1. Tuition Contract - Technical High School

BE IT RESOLVED to approve a Tuition Contract Agreement for the 2025-2026 school year between the White Township Board of Education (sending) and Warren County Technical School District (receiving) for tuition charges of \$84,000. The cost per pupil of \$3,000 multiplied by an

estimated daily enrollment of 28 students. There are credits in the amount of \$14,706 for the prior year.(11.000.100.563.000.000)

2. ESEA Grant Application 2025-2026 School Year

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, the White Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2025-2026 ESEA grants.

Title I - A	\$48,929
Title II - A	8,932
Title III	1,436
Title IV Part A	10,000

3. Tuition Contract - MD Student

BE IT RESOLVED to approve a Tuition Contract Agreement for the 2025-2026 school year between the Hope Township Board of Education (sending) and White Township Board of Education (receiving) for a tuition charge of \$25,000.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs. Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

X. OPERATIONS - Mrs. Gardella, Mr. Havlusch, Mr. Murray, Mr. Panetta

Committee update

MOTION by _____, seconded by _____ to approve Operations items 1 through 11.

1. Acceptance of the Financial Report July 2025

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the White Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the White Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s and Treasurer’s reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending July 31, 2025 is presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the White Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending July 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and White Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

2. Approval of Budget Transfers for July 2025

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of July 2025 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Chief School Administrator, that White Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for June in fiscal year 2025-2026, approved by the Chief School Administrator, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations.

3. Approval of July and August Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the months of July 2025 and August 2025 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the White Township Board of Education, upon the recommendation of the Chief School Administrator, ratifies and approves the list of bills for payment in the sum of \$684,489.48 from July 25 through July 31, 2025 and sum of \$485,387.32 for August 2025; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the White Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

4. Approve the Indoor Air Quality Plan

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the Indoor Air Quality Plan for the 2025-2026 school year.

5. Approve the Integrated Pest Management Plan

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the Integrated Pest Management Plan for the 2025-2026 school year.

6. Approve Psychological Evaluation Provider

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the Center for Assessment and Treatment located at 254B Mountain Avenue, Suite 300, Hackettstown, NJ to provide individual structured psychological interviews and assessments at a tentative cost of \$350 per assessment for the 2025-2026 school year.

7. Approve Parental Transportation Contract

BE IT RESOLVED, that the Board, upon recommendation of the Chief School Administrator, approve a parental transportation contract to transport Student ID #5543239546 to and from White School for the 2025-2026 school year at the cost of \$5,000.00

8. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the use of the Media Center by the PTO from 6:30 p.m. to 7:30 p.m. for PTO Meetings on the following dates:

10/15/2025	12/10/2025	02/11/2026	04/08/2026
11/21/2025	01/17/2026	03/11/2026	05/13/2026

9. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the use of the Cafeteria facility by the PTO from 5:00 p.m. to 8:00 p.m. for the Book Fair on September 29, 2025.

10. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the use of the Gymnasium facility by the WTYAA from November 1, 2025 through March 15, 2026 from 3:30 p.m. to 9:00 p.m. for Winter Youth Recreational Basketball.

11. Approve Transportation Contract

BE IT RESOLVED, that the Board, upon recommendation of the Chief School Administrator, approve the transportation contract of \$16,875 with DCF Regional School to transport one student to and from DCF Regional School for 225 days in the 2025-2026 school year.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs. Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

XI. GOVERNANCE - Mrs. Vesper, Mr. Jonkoski, Ms. Nusser-Meany, Mrs. Pinkerton

Committee update

MOTION by _____, seconded by _____ to adopt the first reading of Governance items 1 through 13.

1. P 0173 Duties of Public School Accountant (Revised)
2. P 0174 Legal Services (M) (Revised)
3. P 0177 Professional Services (M) (Revised)
4. P & R 1570 Internal Controls (M) (Revised)
5. P 1620 Administrative Employment Contracts (M) (Revised)
6. P & R 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
7. P 6220 Budget Preparation (M) (Revised)
8. R 6220 Budget Preparation (Revised)
9. P 0143 Board Member Election and Appointment (Revised)
10. P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities (New)
11. P 2422 Statutory Curricular Requirements (M) (Revised)
12. P & R 5117 Interdistrict Public School Choice (Revised)
13. P 5339.01 Student Sun Protection (M) (New)

XII. BHS BOARD MEMBER UPDATE - Mrs. Gardella

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENTS - Privilege of the Floor

As per Board Policy 0167, public comments are welcome on educational issues. All comments should be directed to the Board President. Those wishing to share comments are asked to state their name and address before speaking. Please respect the five-minute speaking rule so that the business of the Board may proceed in a timely manner.

XVI. EXECUTIVE SESSION

MOTION by_____, seconded by_____ for the Board to enter into Executive Session at _____p.m.

Voice Vote:

Yes	No	Abstain	Absent
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WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for public meetings;(N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within statutory exceptions to open public meetings

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act(N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to legal matters and personnel.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The Board expects to reconvene into public session in approximately ____ minutes. Action will be taken.

BE IT RESOLVED to return to Open Public Session at _____p.m.

MOTION by _____, seconded by_____ for the Board to reconvene public session.

Voice Vote:

Yes	No	Abstain	Absent
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XII. ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

MOTION by _____, seconded by _____ to acknowledge receipt of no HIB investigations.

Discussion:

Name	Yes	No	Abstain	Absent
Mrs. Gardella				
Mr. Havlusch				
Mr. Jonkoski				
Mrs. Lensi				
Mr. Murray				
Ms. Nusser-Meany				
Mrs. Pinkerton				
Mrs. Vesper				
Mrs. Ritchie				
Mr. Panetta				
Totals				

XIII. ADJOURNMENT

MOTION TO ADJOURN by _____, seconded by_____.

Voice Vote:

Yes	No	Abstain	Absent
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