

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MONDAY

MARCH 19, 2018

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township School Library, Belvidere, NJ with the following members in attendance at roll call: Mr. Boehm, Mr. Panetta, Mrs. Sroka, Ms. Howell and Ms. Lee. Michael Slattery, Superintendent and Dawn Huff, Business Administrator/Board Secretary were also in attendance as well as 4 members of the public. Mr. Rader, Mrs. Nikolopoulos, Mrs. Lensi and Mrs. Williams were unable to attend.

Mr. Boehm opened the meeting at 6:37 p.m. and stated that the meeting had been duly advertised and the public properly notified through notification to The Express-Times, Star Ledger and the White Township Municipal Clerk in accordance with the Open Public Meetings Act.

APPROVE MEETING MINUTES

A motion was made by Mr. Panetta and seconded by Mrs. Sroka to approve the minutes as submitted from the February 5, 2018 Special Meeting and the February 26, 2018 Regular Session Meeting. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Puskas discussed great activities going on in grade 3 and 4 Social Studies classes.

Mrs. Bellfy thanked the Board for allowing staff input for the Superintendent search.

Mr. Boehm noted everyone was saddened by the passing of former Board member Katie Martowicz. Katie was a really special person and will be missed by all.

CORRESPONDENCE & ANNOUNCEMENTS

Mrs. Huff noted an addendum to the agenda this evening with two additional personnel motions and one buildings and grounds motions.

COMMITTEE REPORTS

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Sroka and seconded by Ms. Lee to approve the following agenda items #1 through #2 and the additional motions #3 and #4. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Accept a Resignation

To accept the resignation of Kristen McDonald effective March 26, 2018.

2. Accept a Resignation

To accept the resignation of Nancy Kling effective March 29, 2018.

3. Accept a Resignation

To accept the resignation of Tara Betancourt effective March 29, 2018.

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Block Motion – Personnel - continued

4. Approve a Paraprofessional

To approve Patty Hall as a part-time paraprofessional at Step 1D, \$13.81/hour, not to exceed 4 hours/day, for the remainder of the 2017-2018 school year.

TRANSPORTATION

No report.

POLICY

No report.

FINANCE

Mrs. Huff noted that the district will receive a slight increase in state aid for the 2018-2019 school year and that we'll use monies from fund balance, tuition reserve and maintenance reserve to support this budget. We'll need additional support in our special education programs, increase the instrumental music program, and require less resources for our regular education program.

**APPROVE A TENTATIVE BUDGET FOR THE 2018-2019 SCHOOL YEAR FOR
SUBMISSION TO THE COUNTY OFFICE**

A motion was made by Ms. Lee and seconded by Mr. Panetta to approve a tentative budget for the 2018-2019 school year for submission to the County Office. This budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Panetta – yes and Mr. Boehm – yes.

Expenditures

| | |
|-------------------------|--------------|
| General Current Expense | \$ 9,216,557 |
| Capital Outlay | \$ 7,105 |
| Charter School | \$ 136,089 |
| Special Revenue Fund | \$ 100,000 |

TOTAL EXPENDITURES \$ 9,459,751

Revenue

| | |
|-----------------------------|------------|
| General Fund | |
| Budgeted Fund Balance | \$ 291,735 |
| Withdrawal from Tuition Res | \$ 200,000 |
| Withdrawal from Maint. Res | \$ 75,000 |

| | |
|----------------------|--------------|
| Local Tax Levy | \$ 7,013,654 |
| Misc. Revenue | \$ 23,200 |
| State Aid | \$ 1,756,162 |
| Special Revenue Fund | |
| State Aid | \$ 0 |
| Federal Aid | \$ 100,000 |

TOTAL REVENUE \$ 9,459,751

As per N.J.A.C. 6A:23 A-7.3(a), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2018-2019 tentative budget includes a maximum travel appropriation of \$13,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

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Tentative budget approval continued

A motion was made by Ms. Lee and seconded by Ms. Howell to approve a health care cost adjustment to the tax levy cap of \$109,283 for the 2018-2019 school budget. This adjustment will increase the banked cap available for the 2019-2020 school budget. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Panetta – yes and Mr. Boehm – yes.

ACKNOWLEDGE RECEIPT OF STATE AID ALLOCATION
FOR THE 2018-19 SCHOOL YEAR

A motion was made by Ms. Lee and seconded by Mrs. Sroka to acknowledge receipt of state aid allocation amounts for the 2018-2019 school year as follows:

| | |
|-------------------------|-------------|
| Equalization Aid | \$ 581,054 |
| Transportation Aid | \$ 249,609 |
| Spec Ed Categorical Aid | \$ 335,067 |
| Security Aid | \$ 49,562 |
| Adjustment Aid | \$ 540,870 |
| TOTAL General Fund: | \$1,756,162 |

Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Panetta – yes and Mr. Boehm – yes.

Block Motion – Finance

A motion was made by Ms. Lee and seconded by Mrs. Sroka to approve the following agenda items #1 through #5. Motion carried as follows: Ms. Lee – yes, Ms. Howell – yes, Mrs. Sroka – yes, Mr. Panetta – yes and Mr. Boehm – yes.

1. Approve February 2018 Board Secretary’s Report and Treasurer’s Report

To approve the February 2018 Board Secretary’s Report and Treasurer’s Report in agreement. After review of the School Business Administrator’s monthly financial reports and upon consultation with the Business Administrator and Superintendent, this Board of Education does hereby certify that as of February 28, 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(a), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Approve March 2018 Bills List

To approve the payment of the March 2018 bills in the total amount of \$720,913.16 for all funds.

3. Approve February 2018 Cafeteria Bills

To approve the payment of the February 2018 cafeteria bills in the amount of \$4,924.12.

4. Approve Budget Transfers

To approve budget transfers for February 2018 in the amount of \$154,286.00.

5. Approve Continued Participation in the ACES Program (Alliance for Competitive Energy Services)

To approve participation in the ACES Program (Alliance for Competitive Energy Services) bid cooperative pricing system for the purchase of electric generation services and natural gas services effective now through May 2023.

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CURRICULUM

Block Motion – Curriculum

A motion was made by Ms. Howell and seconded by Mr. Boehm to approve the following agenda items #1 through #3. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Approve the 2018-2019 School Calendar

To approve the 2018-2019 school calendar.

2. Approve a Revised 2017-2018 School Calendar

To approve revisions to the 2017-2018 school calendar as follows:

- Amend the original teacher in-service on April 4, 2018 to April 3, 2018
- Students to be in session on April 4, 2018.

3. Approve a Field Trip

To approve a request for approximately 26 grade 2 students to Red Mill Museum Village, Clinton, NJ on April 27, 2018. The cost of the trip per student is \$6.00.

BUILDINGS & GROUNDS

Mr. Panetta reported on several items including continued assistance from the CLAP program this summer, installation of heat tape on the roof, need for a generator load test, issues with the sidewalk and updated procedures for use of the facility.

Motion – Buildings & Grounds

A motion was made by Ms. Lee and seconded by Ms. Howell to approve the following agenda item #1. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

1. Approval to Recycle Obsolete Equipment

To approve recycling the following equipment:

| | | |
|---|----------------------|------|
| 1 | Laminating Machine | 1990 |
| 8 | Dell computer towers | 2003 |
| 5 | Dell laptop | 2005 |
| 5 | Acer laptop | 2007 |

PUBLIC RELATIONS

Ms. Lee noted that Crystal Garvey will be recognized in the White Spotlight for April.

BHS BOARD MEMBER

No update.

SHARED SERVICES LIAISON COMMITTEE

Mr. Boehm noted that he reached out to Hope Township Board of Education officially to let them know that White will not be renewing the Shared Services Agreement for Superintendent services.

GOALS & OBJECTIVES

No update.

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OLD BUSINESS

The Board asked when the United Way would be returning with survey data. Mr. Slattery noted that he will be meeting with United Way representatives to ascertain how to responsibly handle the data with the Board.

NEW BUSINESS

Mrs. Huff noted that, at the Board's request, she will be setting up a meeting with staff to review details of an alternate provider for health care coverage.

APPROVE SUPERINTENDENT'S REPORT

A motion was made by Ms. Lee and seconded by Ms. Howell to approve the Superintendent's Report for the period February 19 – March 16, 2018. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Panetta and seconded by Mrs. Sroka to acknowledge receipt of no HIB investigations deemed HIB incidents for the period February 19 – March 16, 2018. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

Mrs. Bellfy noted that with new administration in the building in September, current staff survey data may not be as valid. Mrs. Bellfy further noted that the staff is interested in reviewing complete survey data which only a select few have been privy to.

ADJOURNMENT

A motion was made by Ms. Lee and seconded by Mrs. Sroka to adjourn the meeting at 7:32 p.m. Motion carried as follows: Ayes – 5, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Dawn Huff
Business Administrator
Board Secretary