

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

OCTOBER 23, 2023

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Consolidated School Media Center, Belvidere, NJ. The following members of the Board were in attendance at roll call: Mr. Panetta, Mrs. Gardella, Mr. Murray, Mrs. Vesper, Mrs. Lensi and Mr. Jonkoski. Mr. Thompson, CSA and Mr. Italiano, Business Administrator were also in attendance. Ms. Nusser-Meany, Mr. Havlusch and Mrs. Pinkerton were unable to attend.

Mr. Panetta opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson discussed some current events taking place at school. Mr. Thompson also provided the board and the public with a presentation on the Spring 2023 NJSLA testing results.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the minutes as submitted from the September 25, 2023 Regular Meetings. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #5. Motion carried as follows: Mrs. Lensi – yes, Mrs. Vesper – yes, Mr. Panetta – yes, Mr. Murray – yes, Mrs. Gardella – yes and Mr. Jonkoski –yes.

1. Approve Extra-Curricular Activity Positions

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Rebecca Dionne	ELA Jump Start (Asst) Year 1	\$2,356
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2. Approve a Job Description

To accept the recommendation of the CSA and approve the attached Department Chair job description and the recommended stipend rate of \$2,500 for this position.

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Block Motion – Personnel - continued

3. Approve a Shared Paraprofessional for the 2023-2024 school year

To accept the recommendation of the CSA to approve the following Agreement for a Shared Paraprofessional with the Hope Township School for the 2023-2024 school year, based on the following terms:

Shinkowski, Jennifer Paraprofessional OG/Hope not to exceed 3.5 hours/day
\$23.00/hour

***Note:** Ms. Shinkowski is an employee of the Hope Township School Board of Education. Ms. Shinkowski will be working three and one half hours at Belvidere High School every day with a student that is the responsibility of the White Township School. During the time Ms. Shinkowski is working with the White Township School's student, she will also be working with a Hope Township School student. Hope and White Township Schools will share the cost of this service for three and one half hours everyday with the White Township School being billed monthly by the Hope Township School for this service. The cost of this agreement is based on half the salary rate for 3.5 hours per day, or \$40.25 per day, as needed.

4. Approve Observation Hours

To accept the recommendation of the CSA and approve Samantha Ferise from Warren County Community College to complete 20 observation hours.

5. Approve an Art Teacher

To accept the recommendation of the CSA to approve Rose Magyar as an Art Teacher, BA, Step 9, at a salary of \$64,675, start date pending release from current School District. Salary will be prorated from the official start date though June 30, 2024.

CURRICULUM

Mr. Jonkoski updated the board on the following items from the curriculum committee such as the NJSLA testing scores, analysis by grade and the GEM field trips.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Mr. Murray. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Approve a Field Trip for Grades 7&8 GEM

To approve a field trip for 2 grades 7&8 GEM students to Lopatcong Township Middle School on January 16, 2024 for a battle of the minds event. There is no cost for the transportation, parents will transport.

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Block Motion – Curriculum - continued

2. Approve a Field Trip for Grades 3&4 GEM

To approve a field trip for approximately 10 grades 3&4 GEM students to Knowlton Township School on May 15, 2024 for a battle of the books event. There is no cost for the transportation, parents will transport.

3. Approve a Field Trip for Grade 3 GEM

To approve a field trip for approximately 8 grade 3 GEM students to Rutherford Hall in Hackettstown, NJ on December 13, 2023 for a math-a-magicians event. The cost of the bus transportation is \$350.

4. Approve a Field Trip for Grades 5&6 GEM

To approve a field trip for 2 grades 5&6 GEM students to Phillipsburg Middle School on February 14, 2024 for a spelling bee. The cost of the bus transportation is \$150.

5. Approve a Field Trip for Grades 7&8 GEM

To approve a field trip for approximately 10 grades 7&8 GEM students to Lopatcong Township Middle School on January 16, 2024 for a battle of the minds event. There is no cost for the transportation, parents will transport.

6. Approve a Field Trip for Grades 5&6 GEM

To approve a field trip for approximately 8 grades 5&6 GEM students to Harmony Township School on November 1, 2023 for a battle of the minds event. There is no cost for the transportation, parents will transport.

7. Approve a Field Trip for Grades 5&6 GEM

To approve a field trip for approximately 8 grades 5&6 GEM students to Phillipsburg Middle School on April 25, 2024 for a battle of the books event. There is no cost for the transportation, parents will transport.

8. Approve a Field Trip for Grade 2 GEM

To approve a field trip for grade 2 GEM students to Rutherford Hall in Hackettstown, NJ on December 5, 2023 for a marvelous math event. The cost of the bus transportation is \$280.

9. Approve a Field Trip for Grades 3 GEM

To approve a field trip for approximately 8 grades 3 GEM students to Willow Grove Elementary School on January 24, 2024 for a legos on the loose event. There is no cost for the transportation, parents will transport.

10. Approve a Field Trip for Grade 3 GEM

To approve a field trip for approximately 8 grade 3 GEM students to Rutherford Hall in Hackettstown, NJ on December 13, 2023 for a math-a-magicians event. The cost of the bus transportation is \$350.

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Block Motion – Curriculum - continued

11. Approve a Field Trip for Grade 4 GEM

To approve a field trip for approximately 8 grade 4 GEM students to Belvidere High School on October 30, 2023 for a mindnastics event. The cost of the bus transportation is \$200.

12. Approve a Field Trip for Grades 3&4 GEM

To approve a field trip for approximately 10 grades 3&4 GEM students to the Allamuchy School on March 19, 2024 for a phabulous physics event. The cost of the bus transportation is \$280.

13. Approve a Field Trip for Grades 5 GEM

To approve a field trip for approximately 6 grades 5 GEM students to the Memorial School on March 22, 2024 for a strategic thinking day event. The cost of the bus transportation is \$350.

14. Approve a Field Trip for Grades 3-8 GEM

To approve a field trip for approximately 8 grades 3-8 GEM students to the Mansfield Township School on May 3, 2024 for a video expo. There is no cost for the transportation, parents will transport.

15. Approve a Field Trip for Grades 3-8 GEM

To approve a field trip for grades 3-8 GEM students to Harmony Township School on February 21, 2024 for a robotics event. There is no cost for the transportation, parents will transport.

16. Approve a Field Trip for Grade 8

To approve a field trip for 8th grade students to Belvidere High School for high school orientation. The cost of the bus transportation not to exceed \$500.

OPERATIONS

Mr. Murray provided an update on the feasibility study as well as an update on the RTU unit, the auditors visit and ROD grant project Roof project Part B.

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the following agenda items #1 through #10. Motion carried as follows: Mrs. Lensi – yes, Mrs. Vesper – yes, Mr. Panetta – yes, Mr. Murray – yes, Mrs. Gardella – yes and Mr. Jonkoski –yes.

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Block Motion – Operations - continued

1. Approve September 2023 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of September 2023 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of September 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the

best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Andrew Italiano, Board Secretary, hereby certify that no line account has been over expended as of September 30, 2023.

2. Approve October 2023 Bill List

To approve the payment of the October 2023 bills for all funds.

3. Approve Budget Transfers

To approve budget transfers for September 2023 for all funds.

4. Approve a Snow Removal Contractor for the 2023-2024 School Year

To approve NJ Landscape Contractors, LLC of Belvidere, NJ for snow removal for the 2023-2024 school year at the following rates:

Call for up to 5”	\$345
Call for 5”-10”	\$625
Every inch over 10”	\$ 80
Salt lot	\$355

5. Approve the Comprehensive Maintenance Plan and M1 Form

To approve submission of the 2023-2024 Comprehensive Maintenance Plan and the M1 Form.

6. Approve the School Bus Emergency Evacuation Drill Report

To approve the school bus emergency evacuation drill report for October 13, 2023.

7. Approve an update to the District Five-Year Long Range Facility Plan (LRFP)

To approve an update to the district five-year LRFP to include the following 2024-2029 anticipated capital improvements/projects:

YEAR	SOURCE	PROJECT DESCRIPTION	COST ESTIMATES	
24-25	LRFP Amend	Office Rooftop Unit Replacement	\$ 475,000	
24-25	LRFP Amend	Security Upgrades	\$ 20,000	\$495,000
25-26	LRFP Amend	Replace 1999 Addition Roof (Less Gym & Stage) Prj.B	\$ 1,050,000	
25-26	LRFP Amend	Resurface Parking Area on Route 519 side	\$ 150,000	

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Block Motion – Operations - continued

25-26	LRFP Amend	Replace drop ceiling in 1956 & 1973 hallway	\$ 25,000	
25-26	LRFP Amend	Replace Light Fixtures in 1956 & 1973 classrooms	\$ 20,000	
25-26	LRFP Amend	<u>Security Upgrades</u>	\$ 20,000	\$1,265,000
26-27	LRFP Amend	Science Lab	\$ 50,000	
26-27	LRFP Amend	Remodel 1956 Student Bathrooms	\$ 50,000	
26-27	LRFP Amend	Upgrade 1931 Boys & Girls Bathrooms	\$ 50,000	
26-27	LRFP Amend	<u>Security Upgrades</u>	\$ 20,000	\$ 170,000
27-28	LRFP Amend	Upgrade 1973 Boys & Girls Bathrooms	\$ 50,000	
27-28	LRFP Amend	Replace Roof-top HVAC units (2) above Gym roof	\$ 600,000	
27-28	LRFP Amend	<u>Security Upgrades</u>	\$ 20,000	\$ 670,000
28-29	LRFP Amend	Generator Upgrades	\$ 50,000	
28-29	LRFP Amend	Refinish hallway floor & install VC tile- 1931 building	\$ 30,000	
28-29	LRFP Amend	Install Lift – Grand Stairwell	\$ 20,000	
28-29	LRFP Amend	Replace well pump	\$ 10,000	
28-29	LRFP Amend	Install drop ceiling in Cafeteria; ceiling heat & ductwork	\$ 25,000	
28-29	LRFP Amend	Remove Asbestos tile in 4 classrooms (1973 wing)	\$ 75,000	
28-29	LRFP Amend	Remove Asbestos pipe covering in 1956 bathroom	\$ 25,000	
28-29	LRFP Amend	<u>Security Upgrades</u>	\$ 20,000	\$ 255,000
			<u>TOTAL:</u>	\$ 2,855,000
			Year 24-25	\$ 495,000
			Year 25-26	\$
			1,265,000	
			Year 26-27	\$ 170,000
			Year 27-28	\$ 670,000
			Year 28-29	\$ 255,000

8. Approve the Maximum Capital Reserve Account Amount

To approve the maximum Capital Reserve amount of \$2,855,000 based on an October 23, 2023 analysis of the District’s five-year Long Range Facility Plan project listing as amended. White Township Board of Education has identified 22 projects in the amended five-year Long Range Facility Plan that have an estimated local cost of \$2,855,000. The maximum Capital Reserve amount of \$2,855,000 is equal to the current estimated local share of the projects. The White Township Board of Education Capital Reserve account balance is \$1,163,406.34 as of October 23, 2023.

9. Approve a Contract with Belvidere School District for Instructional Technology Support and Services

To approve a contract with Belvidere School District for Instructional Technology Support and Services at the rate of \$25,000 for the 2023-2024 school year.

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Block Motion – Operations - continued

10. Request for Professional Services

To approve the Chief School Administrator to authorize Parette Somjen Architects to draft a request for proposal for a Roof Top HVAC unit not to exceed \$8,000 without prior authorization from the CSA or SBA.

GOVERNANCE

Mrs. Gardella stated the committee discussed the feasibility study and the potential outcomes, the marquee, the warehouse meetings and possible black out dates for facility use at the school as well as the township meetings about the warehouse and policy alert 231.

BHS BOARD MEMBER – Representative: Mrs. Gardella

Mrs. Gardella provided a BHS updated and indicated that things are positive at BHS right now. Mrs. Gardella touched on fall sports wrapping up, NJSLA test scores and an open seat on the BHS BOE.

OLD BUSINESS

NEW BUSINESS

APPROVE THE HIB SELF ASSESSMENT FOR 2022-2023

A motion was made by Mrs. Lensi and seconded by Mr. Murray to approve the New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act submission for July 1, 2022 – June 30, 2023. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Mr. Murray to acknowledge receipt of no HIB investigations deemed to be a HIB incident. Motion carried as follows: Ayes – 6, Nays – 0, and Abstentions – 0.

OPEN PUBLIC COMMENT

None

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EXECUTIVE SESSION

A motion was made by Mrs. Lensi and seconded by Mr. Murray to convene to Executive Session at 7:47 pm to discuss the BA position.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss the BA position.

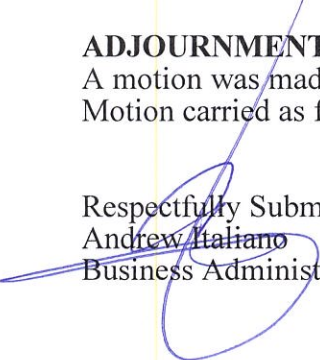
The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

A motion was made by Mrs. Lensi and seconded by Mr. Murray to adjourn the Executive Session at 8:47pm.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mr. Murray to adjourn the meeting at 8:48 p.m. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Business Administrator/Board Secretary