

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

AUGUST 21, 2023

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Consolidated School Media Center, Belvidere, NJ. The following members of the Board were in attendance at roll call: Ms. Nusser-Meany, Mr. Panetta, Mrs. Gardella, Mr. Havlusch, Mrs. Lensi and Mrs. Pinkerton. Mr. Thompson, CSA and Mr. Italiano, Business Administrator were also in attendance. Mrs. Vesper, Mr. Jonkoski and Mr. Murray were unable to attend.

Mr. Panetta opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson discussed some current events taking place at school such as the roof project, a site assessment from the State Police the feasibility study and Kindergarten Orientation.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the minutes as submitted from the July 24, 2023 Regular Meetings. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

PERSONNEL

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #15. Motion carried as follows: Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mr. Havlusch – yes, Mrs. Gardella – yes, and Mrs. Pinkerton - yes.

1. Approve the Basic Skills Coordinator Stipend

To accept the recommendation of the CSA to pay a stipend of \$8,000 to Deirdre Mulligan as the Basic Skills Coordinator for the 2023-2024 school year.

2. Approve the Basic Skills Coordinator-State Testing & LinkIt Responsibilities Stipend

To accept the recommendation of the CSA to pay a stipend of \$1,697 to Dawn Werkheiser as the Basic Skills Coordinator-State Testing & LinkIt Responsibilities for the 2023-2024 school year.

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Block Motion – Personnel – continued

3. Approve Paraprofessionals and Cafeteria Aides for the 2023-2024 school year

To accept the recommendation of the CSA to approve the following Paraprofessionals and Cafeteria Aides for the 2023-2024 school year, as recommended by the CSA:

Bunn, Robert	Paraprofessional	Step 4D	not to exceed 6.5 hours/day	\$17.02/hr
Chobot, Carol	Paraprofessional	Step 2D	not to exceed 5.75 hours/day	\$16.43/hr
Cooke, Christine	Paraprofessional	Step 8ND	not to exceed 5.75 hours/day	\$16.48/hr
DiFranza-Tunney, Dana	Paraprofessional	Step 8ND	not to exceed 5.75 hours/day	\$16.48/hr
Herb, Debra	Cafeteria Aide	Step OG/ND	not to exceed 2.5 hours/day	\$20.97/hr
Heroux, Maryann	Paraprofessional	Step OG/D	not to exceed 5.75 hours/day	\$23.78/hr
McDonald, Lea	Paraprofessional	Step 8ND	not to exceed 5.75 hours/day	\$16.48/hr
Orchard, Mary Lynn	Paraprofessional	Step 12/ND	not to exceed 5.75 hours/day	\$17.80/hr

4. Approve Extra-Curricular Activity Positions for the 2023-2024 school year

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Nancy Wheatley	Jump Start (Head)	Year 10+	\$3,262
Shawnee Sinclair	Jump Start (Asst)	Year 2	\$2,356
Tadgh LaBar	Jump Start (Asst)	Year 5	\$2,582
Deirdre Mulligan	G&T Afterschool Activities (Head)	Year 10+	\$3,262
Margaret Sheneman	Bell Choir/Chorus Advisor (Head)	Year 10+	\$3,262
Amy Stumpe	Drama Club (Asst)	Year 6	\$2,582
Katherine Williams	Drama Club (Asst)	Year 6	\$2,582
Stewart Quinn	Archery (Head)	Year 7	\$3,037

5. Approve a Teacher in Charge

To accept the recommendation of the CSA and approve Gary Hutchison as Teacher in Charge at the stipend amount of \$6,200 for the 2023-2024 school year.

6. Approve the White Township Substitute List

To accept the recommendation of the CSA and approve the White Township Substitute List for the 2023-2024 school year.

7. Approve a Substitute Principal

To accept the recommendation of the CSA and approve Ryanne Bigelli as a Substitute Principal for the 2023-2024 school year.

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Block Motion – Personnel – continued

8. Approve Personnel for Home Instruction

To accept the recommendation of the CSA and approve all current certified staff to provide home instruction as needed at the direction of the CSA, at the rate of \$45/hour, for the 2023-2024 school year.

9. Approve the School Safety Specialist

To approve Gary Hutchison as the School Safety Specialist for the 2023-2024 school year.

10. Approve the School Physician

To approve Dr. Jeffrey Merkle as the School Physician at the rate of \$2,750 for the 2023-2024 school year.

11. Approve a Psychological Evaluation Provider

To approve the Center for Assessment and Treatment located at 254B Mountain Ave. Suite 300 in Hackettstown, NJ to provide individual structured psychological interviews and assessments at a tentative cost of \$350 per assessment for the 2023-2024 school year.

12. Approve a Principal Waiver Form for the 2023-2024 School Year

To approve a request for a waiver from the requirement of a full-time, non-teaching Principal for the 2023-2024 school year at the White Township Consolidated School.

13. Approve the National Junior Honor Society Stipend

To accept the recommendation of the CSA to pay a stipend of \$2,500 to Allyson Evans as the National Junior Honor Society Coordinator for the 2023-2024 school year.

14. Approve Staff for the After Care Program

To accept the recommendation of the CSA to approve staff for the aftercare program as follows:

Stewart Quinn	\$40.00/hour
Shawnee Sinclair	\$40.00/hour
Anthony Marinelli	\$40.00/hour
Kathy Cavitch	\$40.00/hour

15. Approve a Class Advisor

To accept the recommendation of the CSA and pay a stipend of \$1,550 to Tadgh LaBar as the Grade 8 Class Advisor for the 2023-2024 school year.

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CURRICULUM

Ms. Nusser-Meany updated the board on the following items from the curriculum committee such as the NJSLA testing, ESY, the (2) additional PD days and the summer academy.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda item #1. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Approve a Revised 2023-2024 School District Calendar

To approve a revised School District calendar for the 2023-2024 school year.

OPERATIONS

Mr. Panetta provided an update on the feasibility study and the six possible scenarios that are up for consideration and the pros and cons of the status quo.

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Mr. Havlusch to approve the following agenda items #1 through #23. Motion carried as follows: Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mr. Havlusch – yes, Mrs. Gardella – yes, and Mrs. Pinkerton - yes.

1. Approve June 2023 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of June 2023 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of June 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Andrew Italiano, Board Secretary, hereby certify that no line account has been over expended as of June 30, 2023.

2. Approve August 2023 Bill List

To approve the payment of the August 2023 bills for all funds.

3. Approve Budget Transfers

To approve the attached budget transfers for July 2023 for all funds.

4. Approve a Fund Commissioner

To approve Andrew Italiano as the School Health Insurance Fund Commissioner for the 2023-2024 school year.

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Block Motion – Operations - continued

5. Approve the Indoor Air Quality Plan

To approve the Indoor Air Quality Plan for the 2023-2024 school year with no changes.

6. Approve the Integrated Pest Management Plan

To approve the Integrated Pest Management Plan for the 2023-2024 school year with no changes.

7. Approve a Contract with Warren County Technical School for Instructional and Vocational Programs

To approve a contract with Warren County Technical School for Instructional and Vocational Programs for 18 students at a tuition rate of \$3,000 per student and a transportation rate of \$2,315 per student for a total cost of \$95,670 for the 2023-2024 school year.

8. Approve a Use of Facility Request

To approve a request from the Belvidere High School Girls' Basketball Booster Club for use of the parking lot on August 26, 2023 and August 27, 2023 for a car wash fundraiser.

9. Approve a Use of Facility Request

To approve a request from the White Township PTO for use of the media center or a classroom for their monthly meetings: September 11, October 9, November 13, December 11, 2023 and January 8, February 12, March 11, April 8, and May 6, 2024.

10. Approve a Use of Facility Request

To approve a request from the Girl Scouts for use of the cafeteria October 2, 2023 – May 27, 2024 for Girl Scout meetings.

11. Approve a Use of Facility Request

To approve a request from the White Township Youth Athletic Association for use of the gymnasium October 15, 2023 – March 31, 2024 for basketball practice and games.

12. Approve ESEA grant allocations (revised from 6/26/23)

To accept the FY 2024 ESEA Consolidated Grant allocation as follows:

Title I-Part A

100-100 Teacher Salary – D. Mulligan	\$25,114	(FTE .25)
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200-200 Teacher Benefits	\$16,073	
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100-600 Supplies	\$ 1	
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Title II-Part A

200-300 Professional Dev Consultants	<u>\$ 7,709</u>	
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Title IV

100-100 Student Counseling	\$ 500	
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100-600 Supplies	\$ 500	
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100-600 World Language Software	\$ 9,000	
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Total Grant	\$58,897	
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Block Motion – Operations - continued

13. Approve an agreement with the Warren County Special Services School District

To approve an agreement with the WCSSSD for the 2023-2024 school year for Home Instruction Services as needed.

14. Approve an agreement with the Sussex County Educational Services Commission

To approve an agreement with the Sussex County ESC for the 2023-2024 school year for Home Instruction Services as needed.

15. Approve an agreement with J&B Services

To approve an agreement with J&B Services for the 2023-2024 school year for Home Instruction Services and Related Services as needed.

16. Approve an agreement with Oxford Consulting Services

To approve an agreement with Oxford Consulting Services for the 2023-2024 school year for Related Services as needed.

17. Approve an agreement with the Sussex County Educational Services Commission

To approve an agreement with the Sussex County ESC for the ESY 2023 Services.

18. Approve an agreement with Project Hire

To approve an agreement with Project Hire for the 2023-2024 School Year.

19. Approve a Tuition Contract with Celebrate the Children

To approve a tuition contract for one student SID#9132106692 to attend Celebrate the Children for the 2023-2024 school year at a tuition rate of \$77,085 and the cost of the personal aide of \$26,543.

20. Approve a Tuition Contract with Mount Olive Board of Education

To approve a tuition contract for one student SID#4552810184 to attend Mt. Olive Middle School for the 2023 ESY at a tuition rate of \$2,835.20.

21. Approve a Tuition Contract with Limitless

To approve a tuition contract with Limitless for one student (ID#9132106692) to attend the ESY 2023 program, for a tuition cost of \$5,758 plus the cost of the personal aide \$2,346, for a total program cost of \$8,104.

22. Approve a Tuition Contract with Belvidere School District

To approve a tuition contract with Belvidere School District for one student SID#8829502233 to attend their MD Program at a tuition cost of \$30,000 for the 2023-2024 school year.

23. Approve a Tuition Contract with Belvidere School District

To approve a tuition contract with Belvidere School District for one student SID#5404077684 to attend their grade 7 program at a tuition cost of \$16,500 for the 2023-2024 school year.

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GOVERNANCE

Mrs. Pinkerton stated the committee discussed the feasibility study and the potential outcomes.

Block Motion – Governance

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve the following agenda items #1 through #18. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

1. Policy #0144 – Board Member Orientation and Training (Revised)

To approve a second reading of Policy #0144 – Board Member Orientation and Training (Revised)

2. Policy #2520 – Instructional Supplies (Revised)

To approve a second reading of Policy #2520 – Instructional Supplies (Revised)

3. Regulation #2520 – Instructional Supplies (Revised)

To approve a second reading of Regulation #2520 – Instructional Supplies (Revised)

4. Policy #3217 – Use of Corporal Punishment (Revised)

To approve a second reading of Policy #3217 – Use of Corporal Punishment (Revised)

5. Policy #4217 – Use of Corporal Punishment (New)

To approve a second reading of Policy #4217 – Use of Corporal Punishment (New)

6. Policy #5305 – Health Services Personnel (Revised)

To approve a second reading of Policy #5305 – Health Services Personnel (Revised)

7. Policy #5308 – Student Health Records (Revised)

To approve a second reading of Policy #5308 – Student Health Records (Revised)

8. Regulation #5308 – Student Health Records (Revised)

To approve a second reading of Regulation #5308 – Student Health Records (Revised)

9. Policy #5310 – Health Services (Revised)

To approve a second reading of Policy #5310 – Health Services (Revised)

10. Regulation #5310 – Health Services (Revised)

To approve a second reading of Regulation #5310 – Health Services (Revised)

11. Policy #6112 – Reimbursement of Federal and Other Grant Expenditures (Revised)

To approve a second reading of Policy #6112 – Reimbursement of Federal and Other Grant Expenditures (Revised)

12. Regulation #6115.01 – Federal Awards/Funds Internal Controls (New)

To approve a second reading of Regulation #6115.01 – Federal Awards/Funds Internal Controls (New)

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Block Motion – Governance - continued

13. Policy #6115.04 – Federal Funds Duplication of Benefits (New)

To approve a second reading of Policy #6115.04 – Federal Funds Duplication of Benefits (New)

14. Policy #6311 – Contracts for Goods or Services Funded by Federal Grants (Revised)

To approve a second reading of Policy #6311 – Contracts for Goods or Services Funded by Federal Grants (Revised)

15. Policy #7440 – School District Security (Revised)

To approve a second reading of Policy #7440 – School District Security (Revised)

16. Policy #9140 – Citizens Advisory Committee (Revised)

To approve a second reading of Policy #9140 – Citizens Advisory Committee (Revised)

17. Policy #2419 – School Threat Assessment Teams

To approve a second reading of Policy #2419 – School Threat Assessment Teams (Revised)

18. Approve a Nursing Services Plan

To approve a Nursing Services Plan for the 2023-2024 school year.

BHS BOARD MEMBER – Representative: Mrs. Gardella

Mrs. Gardella provided a BHS update and indicated that mandatory sports practices have started, that there was low staff participation in a morale survey and that student athlete participation is down and BHS is working on ways to encourage students to participate in sports.

OLD BUSINESS

Mr. Panetta discussed the new sign and a potential traffic study on Rte46/Rte519.

NEW BUSINESS

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to acknowledge receipt of no HIB investigations deemed to be a HIB incident. Motion carried as follows: Ayes – 6, Nays – 0, and Abstentions – 0.

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to adjourn the meeting at 7:11p.m. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

Respectfully Submitted,
Andrew Italiano
Business Administrator/Board Secretary