

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

OCTOBER 24, 2022

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate in person or virtually. The following members of the Board were in attendance at roll call: Mrs. Pinkerton, Ms. Nusser-Meany, Mrs. Lensi, Mr. Panetta, Mrs. Gardella and Mrs. Vesper. Mr. Thompson, CSA and Mr. Italiano, Business Administrator were also in attendance as well as six members of the public. Mr. Havlusch, Mr. Murray and Mrs. Sroka were unable to attend.

Mr. Panetta opened the meeting at 6:30 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson presented the monthly student recognition awards and mentioned the rationale for the selections. Mr. Thompson also gave a presentation of the NJSLA spring 2022 testing results. Mr. Thompson reviewed upcoming items including the returning of clubs, upcoming field trips, and the Halloween parade and parent and teacher conferences.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to approve the minutes as submitted from the September 26, 2022 Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

Mr. Panetta provided an update on negotiations and said the process was moving along well.

Block Motion – Personnel

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to approve the following agenda items #1 through #4. Motion carried as follows: Mrs. Pinkerton – yes, Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

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Block Motion – Personnel - Continued

1. Approve a Transfer on the Salary Guide

To approve a request from Amy Stumpe for a transfer on the salary guide from Step 14, MA+15 to Step 14, MA+30 at the new salary rate of \$76,070.*

*** Salary and Step remains at the 2021-2022 rate until settlement of the WTEA contract agreement.**

2. Approve Extra-Curricular Activity Positions

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Tadgh LaBar	Jump Start (Asst)	Year 3	\$2,204*
Shawnee Smith	Jump Start (Asst)	Year 1	\$2,204*

*** Salary and Step remains at the 2021-2022 rate until settlement of the WTEA contract agreement.**

3. Approve a Class Advisor

To approve Tadgh LaBar as a Grade 8 Advisor at the stipend amount of \$1,500 for the 2022-2023 school year.

4. Approve Club Advisor Positions

To accept the recommendation of the CSA and approve staff for the following Extra-Curricular Activity Positions:

Anthony Marinelli	Video Production Club	\$45/per hour (Not to exceed \$900)
Henry Skirbst	Chess Club Advisor	\$45/per hour (Not to exceed \$450)
Henry Skirbst	STEM Club Advisor	\$45/per hour (Not to exceed \$900)
Henry Skirbst	Woodshop Club Advisor	\$45/per hour (Not to exceed \$450)

*** Salary and Step remains at the 2021-2022 rate until settlement of the WTEA contract agreement.**

CURRICULUM

Ms. Nusser-Meany noted the Committee discussed the NJSLA start strong assessments, the returning of field trips and the opening of the new media center.

Block Motion – Curriculum

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to approve the following agenda items #1 through #5. Motion carried as follows: Mrs. Pinkerton – yes, Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

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Block Motion – Curriculum – Continued

1. Approve a Field Trip for Grades 7 and 8

To approve a field trip for grade 7 and grade 8 students to Belvidere High School on November 15, 2022 for high school orientation. The cost of the bus transportation not to exceed \$300.

2. Approve a Field Trip for Grade 6

To approve a field trip for approximately 25 grade 6 students to Medieval Times on May 31, 2023. The cost per student is \$48 and the cost of the bus transportation is \$450.

3. Approve a Field Trip for Grades 5&6 GEM

To approve a field trip for 2 grades 5&6 GEM students to Phillipsburg Middle School on February 15, 2023 for a spelling bee. The cost of the bus transportation is \$263.

4. Approve a Field Trip for Grades 3&4 GEM

To approve a field trip for approximately 8 grades 3&4 GEM students to Allamuchy Township School on March 14, 2023 for Phabulous Physics/CRASH STEM event. Belvidere will arrange for a shared bus.

5. Approve a Field Trip for Grades 5&6 GEM

To approve a field trip for approximately 10 grades 5&6 GEM students to Harmony Township School on December 6, 2022 for Battle of the Minds. There is no cost for the transportation, parents will transport.

OPERATIONS

Mr. Panetta noted the Committee discussed the upcoming roof project, the LRF and the location of future board meetings.

Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to approve the following agenda items #1 through #8. Motion carried as follows: Mrs. Pinkerton – yes, Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

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Block Motion – Operations – Continued

1. Approve September 2022 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of September 2022 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of September 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Andrew Italiano, Board Secretary, hereby certify that no line account has been over expended as of September 30, 2022.

2. Approve October 2022 Bill List

To approve the payment of the October 2022 bills in the total amount of \$674,979.87 for all funds.

3. Approve Budget Transfers

To approve budget transfers for September 2022 in the amount of \$80,837.14.

4. Approve a Snow Removal Contractor for the 2022-2023 School Year

To approve Tom Bartha & Son Excavating, Inc. of Belvidere, NJ for snow removal for the 2022-2023 school year at the following rates:

Call for up to 5”	\$400
Call for 5”-10”	\$700
Every inch over 10”	\$100
Salt lot	\$450

5. Approve the Comprehensive Maintenance Plan and M1 Form

To approve submission of the 2022-2023 Comprehensive Maintenance Plan and the M1 Form.

6. Approve the School Bus Emergency Evacuation Drill Report

To approve the school bus emergency evacuation drill report for October 18, 2022.

7. Approve an update to the District Five-Year Long Range Facility Plan (LRFP)

To approve an update to the district five-year LRFP to include the following 2023-2028 anticipated capital improvements/projects:

23-24 LRFP Amend Resurface Parking Area on Route 519 side	\$ 44,000
23-24 LRFP Amend Replace drop ceiling in 1956 & 1973 hallway	\$ 29,000
23-24 LRFP Amend Replace Light Fixtures in 1956 & 1973 classrooms	\$ 25,000
23-24 LRFP Amend Install drop ceiling in Cafeteria; ceiling heat & ductwork	\$ 29,000
23-24 LRFP Amend Security Upgrades	\$ 25,000
24-25 LRFP Amend Replace 1999 addition roof (less gym & stage) Project B	\$900,000
24-25 LRFP Amend Replace Tractor	\$ 29,000
24-25 LRFP Amend Security Upgrades	\$ 25,000
25-26 LRFP Amend Remove Asbestos tile in 4 classrooms (1973 wing)	\$ 85,000

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Block Motion – Operations – Continued

25-26 LRFP Amend Remove Asbestos pipe covering in 1956 bathroom	\$ 30,000
25-26 LRFP Amend Remodel 1956 Student Bathrooms	\$ 60,000
25-26 LRFP Amend Upgrade 1931 Boys & Girls Bathrooms	\$ 60,000
25-26 LRFP Amend Replace well pump	\$ 15,000
25-26 LRFP Amend Install Lockers	\$ 20,000
25-26 LRFP Amend Install Lift – Grand Stairwell	\$ 25,000
25-26 LRFP Amend Security Upgrades	\$ 25,000
26-27 LRFP Amend Refinish hallway floor & install VC tile-1931 building	\$ 39,000
26-27 LRFP Amend Upgrade 1973 Boys & Girls Bathrooms	\$ 60,000
26-27 LRFP Amend Replace Roof-top HVAC unit (1) above office area	\$200,000
26-27 LRFP Amend Replace Roof-top HVAC units (3) above Gym roof	\$600,000
26-27 LRFP Amend Generator Upgrades	\$ 65,000
26-27 LRFP Amend Security Upgrades	\$ 25,000
	TOTAL: \$ 2,415,000

8. Approve the Maximum Capital Reserve Account Amount

To approve the maximum Capital Reserve amount of \$2,415,000 based on an October 24, 2022 analysis of the District’s five-year Long Range Facility Plan project listing as amended. White Township Board of Education has identified 22 projects in the amended five-year Long Range Facility Plan that have an estimated local cost of \$2,415,000. The maximum Capital Reserve amount of \$2,415,000 is equal to the current estimated local share of the projects. The White Township Board of Education Capital Reserve account balance is \$1,419,117.84 as of October 24, 2022.

GOVERNANCE

Ms. Nusser-Meany noted the Committee discussed the HIB self-assessment process an upcoming feasibility meeting at the Hope Twp. School on November 8, 2022.

Motion – Governance

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to approve the following agenda item #1. Motion carried as follows: Mrs. Pinkerton – yes, Ms. Nusser-Meany – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

1. Approve Memorandum of Agreement with the New Jersey State Police

To approve the Memorandum of Agreement with the New Jersey State Police for the 2022-2023 school year.

BHS BOARD MEMBER UPDATE

None

OLD BUSINESS

None

NEW BUSINESS

None

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ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Ms. Nusser-Meany to acknowledge receipt of two HIB investigation since last meeting deemed to be HIB incidents. Motion carried as follows: Ayes – 6, Nays – 0, and Abstentions – 0.

OPEN PUBLIC COMMENT

Sandy Gorda – White Twp: Ms. Gorda asked when the start strong results would be out.

Mr. Thompson – CSA: Mr. Thompson replied that the results should be out by early winter.

Mr. Panetta – Board President: Mr. Panetta thanked all those that participated in Ms. Huff's retirement party and said it was a successful event. Mr. Panetta also discussed the upcoming Christmas Party and coordinating with the Teacher's social committee.

EXECUTIVE SESSION

None

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to adjourn the meeting at 7:15p.m. Motion carried as follows: Ayes – 6, Nays – 0, Abstentions – 0.

Respectfully Submitted,

Andrew Italiano
Business Administrator
Board Secretary