

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

APRIL 24, 2023

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Consolidated School Media Center, Belvidere, NJ. The following members of the Board were in attendance at roll call: Mr. Murray, Ms. Nusser-Meany, Mrs. Lensi, Mr. Panetta, Mrs. Pinkerton, Mr. Jonkoski, Mrs. Gardella and Mrs. Vesper. Mr. Thompson, CSA and Mr. Italiano, Business Administrator were also in attendance as well as five members of the public. Mr. Havlusch was unable to attend.

Mr. Panetta opened the meeting at 6:33 p.m. and stated that in accordance with the State’s Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson discussed some current events taking place at school such as the upcoming NJSLA testing and how the school budget for next school year fully funds all of our programs.

SPECIAL RECOGNITION

Mr. Thompson thanked Dave Hartung, Head Custodian, for his service to the White Township School District. Mr. Hartung has been an employee of the school for 40 years. Mr. Hartung was also a student at the White Township School. Mr. Thompson wished Mr. Hartung the best in his upcoming retirement.

PUBLIC BUDGET HEARING – Mr. Thompson & Mr. Italiano

**WHITE TOWNSHIP SCHOOL DISTRICT
2023-2024 SCHOOL BUDGET**

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve a final budget for the 2023-2024 school year using the 2023-2024 state aid figures. Motion carried as follows: Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Jonkoski – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

Expenditures

General Current Expense	\$ 9,244,254
Capital Outlay	\$ 5,105
Charter School	\$ 82,182
Special Revenue Fund	\$ 169,296
TOTAL EXPENDITURES	\$ 9,500,837

Revenue

General Fund	
Budgeted Fund Balance	\$ 410,704
Withdrawal from Tuition Res	\$ 150,000
Withdrawal from Capital Res	\$
Local Tax Levy	\$ 8,019,174
Misc. Revenue	\$ 39,500
State Aid	\$ 622,794
Stabilization Aid	89,369
Grants and Entitlements	\$ 169,296
TOTAL REVENUE	\$ 9,500,837

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Budget Motion - continued

WHEREAS, the White Township Board of Education recognizes school staff and Board Members who will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district: and

WHEREAS, N.J.A.C. 6A:23A-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A23A-1.1 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A23A-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the White Township Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-1.2, to a maximum expenditure of \$8,000 for all staff members.

AND FURTHER BE IT RESOLVED that the Board of Education approves the use of tuition reserve in the amount of \$150,000 and the use of fund balance in the amount of \$410,704.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve the minutes as submitted from the February 27, 2023 and March 13, 2023 Regular Meetings. Motion carried as follows: Ayes – 7, Nays – 0, Abstentions – 1(KM).

CORRESPONDENCE & ANNOUNCEMENTS

None

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COMMITTEE REPORTS

PERSONNEL

None

Block Motion – Personnel

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve the following agenda items #1 through #7. Motion carried as follows: Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Jonkoski – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

1. Renewal of Tenured Staff

To approve letters of intent to hire the following Instructional Tenured Staff Members for the 2023-2024 School Year, as recommended by the CSA:

Staff Member	Degree	Step	FTE	Salary
Baker, Cassandra	BA+30	11	1.00	\$70,400
Bellfy, Sherry	BA+15	26	1.00	\$83,925
Bolen, Stephanie	MA	14	1.00	\$75,850
DeCesare, Anthony	BA+15	23	1.00	\$80,475
Dionne, Rebecca	MA	11	1.00	\$72,400
Evans, Allyson	MA	19	1.00	\$81,025
Fraunfelter, Eric	MA+30	28	1.00	\$93,530
Garvey, Crystal	MA	20	1.00	\$81,025
Gerkhardt, Cathleen	BA	15	1.00	\$71,575
Hawk, Erik	MA+30	23	1.00	\$88,475
Hutchison, Gary	MA+30	28	1.00	\$93,530
Kline, Melinda	MA	10	.40	\$28,960
LaBar, Tadgh	MA+30	22	1.00	\$86,750
Laubach, Michele	MA	22	1.00	\$82,750
Mahon, Justine	BA+30	7	1.00	\$66,955
Marinelli, Anthony	MA+30	10	1.00	\$76,400
Mulligan, Deirdre	MA+30	22	1.00	\$86,750
Pearson, Kenna	BA	19	1.00	\$75,025
Puskas, Erika	MA+30	14	1.00	\$79,850
Quinn, Stephanie	MA+30	28	1.00	\$93,530
Quinn, Stewart	MA	7	1.00	\$68,955
Rosano, Lisa	MA	18	1.00	\$79,300
Schaarschmidt, Krista	BA	15	1.00	\$71,575
Sheneman, Margaret	MA+30	16	1.00	\$81,575
Sissick, Bernadette	BA+15	12	1.00	\$70,125
Skirbst, Henry	MA+30	28	1.00	\$93,530
Stumpe, Amy	MA+30	16	1.00	\$81,575
Werkheiser, Dawn	MA+30	28	1.00	\$93,530
Wheatley, Nancy	MA+30	19	1.00	\$85,025
Williams, Katherine	BA	15	1.00	\$71,575

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2. Approve Newly Tenured Staff for the 2023-2024 school year

To approve the following employees who will obtain tenure effective the first day of the 2023-2024 school year, as recommended by the CSA:

Staff Member	Degree	Step	FTE	Salary
Barofski, Kelsey	BA	6	1.00	\$61,235
Bill, Alexis	BA	5	1.00	\$59,515

3. Renewal of Non-Tenured Teaching Staff for the 2023-2024 school year

To renew the following non-tenured teaching staff for the 2023-2024 school year, as recommended by the CSA:

Staff Member	Degree	Step	FTE	Salary
Rosano, Kimberly	BA	3	1.00	\$54,920
Smith, Shawnee	MA	9	1.00	\$69,580

4. Accept a Resignation

To accept the resignation, for the purpose of retirement, of David Hartung effective June 30, 2023.

5. Approve use of the Sick Leave Bank

To approve the withdrawal of (30) days from the WTEA sick leave bank and assign the (30) days to employee number 00534 for the 2022-2023 school year.

6. Approve and Additional Substitute Teacher

To approve Abigail Smith as an additional substitute teacher for the remainder of the 2022-2023 school year pending receipt of criminal history and Chapter 5 paperwork.

7. Approve and Additional Substitute Teacher

To approve Rosemarie Ganley as an additional substitute nurse for the remainder of the 2022-2023 school year pending receipt of criminal history and Chapter 5 paperwork.

CURRICULUM

Ms. Nusser-Meany updated the board on the following items from the curriculum committee such as the Summer Academy, the school calendar, our plans for world language for middle school students and the pre school expansion grant opportunity.

Block Motion – Curriculum

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve the following agenda item #1. Motion carried as follows: Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Jonkoski – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

1. Approve the 2023-2024 School Calendar

To approve the school calendar for the 2023-2024 school year.

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OPERATIONS

Mrs. Vesper noted the Committee discussed the water violation, the roof project, the feasibility study, the ad hoc committee and the ROD grant.

Block Motion – Operations

A motion was made by Ms. Nusser-Meany and seconded by Mrs. Lensi to approve the following agenda items #1 through #6. Motion carried as follows: Mr. Murray – yes, Ms. Nusser-Meany – yes, Mr. Jonkoski – yes, Mrs. Pinkerton – yes, Mrs. Lensi – yes, Mr. Panetta – yes, Mrs. Gardella – yes, and Mrs. Vesper yes.

1. Approve April 2023 Bill List

To approve the payment of the April 2023 bills for all funds.

2. Approve Budget Transfers

To approve the attached budget transfers for March 2023.

3. Accept Supplemental Stabilization Aid

To approve the School Business Administrator to submit the Supplemental Stabilization Aid application and accept the award of \$89,369 to be appropriated in the 2023-2024 school year budget/

4. Approve a Contract for Professional Services

To approve a contract between the White Township Board of Education and Smiling Speech Therapy for a bilingual educational assessment.

5. Approve Staff Travel and Professional Development

To approve the following staff travel and professional development:

- Margaret Sheneman to attend a workshop sponsored by the NJ School Music Association for the purpose of improving instruction on June 6, 2023. There is no registration fee. The cost of mileage is \$59.61. Note: This workshop is being funded with ARP grant funding.

6. Approve Staff Travel and Professional Development

To approve the following staff travel and professional development:

- The following staff members request to attend a workshop at Centenary University for the purpose of improving literacy instruction on April 21, 2023. The registration fee is \$99 per participant. There is no mileage reimbursement cost to the District. The cost of mileage is \$59.61. Note: This workshop is being funded with ARP grant funding.

Deidre Mulligan, Crystal Garvey, Michele Laubach, Cassandra Baker and Katie Williams

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GOVERNANCE

Mrs. Pinkerton updated the Board on the recent Governance meeting and mentioned the following items were discussed: The Feasibility Study, the Ad Hoc committee, the latest policies, and the PreK grant opportunity.

BHS BOARD MEMBER – Representative: Mrs. Gardella

Mrs. Gardella updated the board on the recent events from BHS Board Meeting such as the Educational Association Committee and that (1) teacher will be retained due to the Stabilization Aid BHS will receive.

OLD BUSINESS

NEW BUSINESS

Mr. Panetta mentioned there is progress with the digital sign project and that Mayor Herb is working hard to help the school with this project. Mr. Panetta also mentioned if there is fundraising needed he can reach out to professional fund raisers to help the school.

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mrs. Lensi and seconded by Mr. Murray to acknowledge receipt of two HIB investigation since last meeting both deemed to be HIB incidents. Motion carried as follows: Ayes – 8, Nays – 0, and Abstentions – 0.

OPEN PUBLIC COMMENT

None

ADJOURNMENT

A motion was made by Mrs. Lensi and seconded by Mrs. Vesper to adjourn the meeting at 7:47p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,


Andrew Italiano
Business Administrator
Board Secretary