

WHITE TOWNSHIP BOARD OF EDUCATION

REGULAR SESSION MEETING

MINUTES

MONDAY

JUNE 27, 2022

6:30 PM

The Regular Meeting of the White Township Board of Education was held on the above date in the White Township Municipal Building, Belvidere, NJ. The meeting was a hybrid meeting which allowed members of the public to participate in person or virtually. The following members of the Board were in attendance at roll call: Mr. Havlusch, Mrs. Pinkerton, Mrs. Sroka, Mr. Murray, Mrs. Lensi, Ms. Nusser-Meany, Mrs. Gardella and Mrs. Vesper. Mr. Thompson, CSA and Mrs. Huff, Business Administrator were also in attendance. Mr. Panetta was unable to attend.

Ms. Nusser-Meany opened the meeting at 6:35 p.m. and stated that in accordance with the State's Sunshine Law, adequate notice of this meeting was provided and that copies of this notice, along with a meeting agenda, have been placed in the Board Office, posted on the District website, and sent to the Township Clerk, in accordance with the Open Public Meetings Act.

CSA REPORT

Mr. Thompson highlighted some of the year-end activities and noted he's very pleased that we were able to have full days of instruction, remain open, and bring back many activities for students in the 2021-2022 school year. He looks forward to a very successful upcoming school year where we will welcome new hires, start off with a healthy budget, work on short-term goals that we strategically planned for, and long-term plans through a Feasibility Study. Mr. Thompson noted we look forward to the upcoming Summer Academy, the Media Center Renovation, the addition of security cameras, Club and SEL initiatives, and a Parent University for the upcoming year.

OPEN PUBLIC COMMENT

None

APPROVE MEETING MINUTES

A motion was made by Mr. Murray and seconded by Mrs. Lensi to approve the minutes as submitted from the June 2, 2022 Reappointment and Regular Session Meeting and Executive Session. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

CORRESPONDENCE & ANNOUNCEMENTS

None

COMMITTEE REPORTS

PERSONNEL

Mr. Havlusch noted the Committee met and discussed PK enrollment, recommendations for new hires, and staffing for the summer programs.

Block Motion – Personnel

A motion was made by Mrs. Sroka and seconded by Mr. Murray to approve the following agenda items #1 through #8. Motion carried as follows: Mr. Havlusch – yes, Mrs. Pinkerton, - yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi - yes, Ms. Nusser-Meany – yes, Mrs. Gardella – yes, and Mrs. Vesper – yes.

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Block Motion – Personnel - continued

1. Approve a Transfer on the Salary Guide

To approve a request from Stewart Quinn to transfer on the salary guide from Step 5, BA+15 to Step 5, MA at the new salary rate of \$63,440.

2. Approve ESY Staff

To accept the recommendation of the CSA to approve Adrean Amador for teacher support during the ESY program at Belvidere, July 6 – 28, 2022, Monday – Thursday, not to exceed 4 hours per day, at the rate of \$47.49/hour.

3. Approve an Extra-Curricular Activity Position

To accept the recommendation of the CSA to approve the following Extra-Curricular Activity Position:

Anthony Marinelli	Webmaster (Head)	Year 7*	\$2,840*
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**** Step and Salary remain at the 2021-2022 rate until settlement of the WTEA contract agreement.**

4. Approve Summer Academy Staff

To accept the recommendation of the CSA to approve Anthony Marinelli, Stephanie Quinn, Stewart Quinn, Kimberly Rosano, Lisa Rosano (Substitute), and Bernadette Sissick (Substitute) for the Summer Academy, Mondays – Thursdays, July 18 – August 11, 2022, 3 hours/day, \$50/hour.

5. Approve Summer Hours for IT Support

To accept the recommendation of the CSA to approve Dawn Werkheiser for summer IT support at \$20/hour, not to exceed 100 hours.

6. Approve a Substitute Custodian

To accept the recommendation of the CSA to approve Richard Fielding as a substitute custodian for the 2022-2023 school year.

7. Approve a Special Education Teacher

To accept the recommendation of the CSA to approve Shawnee Smith as a Special Education Teacher, MA, Step 9, at the salary rate of \$66,865, for the 2022-2023 school year, pending receipt of criminal history and Chapter 5 paperwork.

**** Salary remain at the 2021-2022 rate until settlement of the WTEA contract agreement.**

8. Approve a Middle School ELA Teacher

To accept the recommendation of the CSA to approve Maryellen Nyce as a Middle School ELA Teacher, MA, Step 9, at the salary rate of \$66,865, for the 2022-2023 school year, pending receipt of criminal history and Chapter 5 paperwork.

**** Salary remain at the 2021-2022 rate until settlement of the WTEA contract agreement.**

CURRICULUM

No updates.

OPERATIONS

Mr. Murray noted the Committee met and discussed participation in a Feasibility study with cluster districts, lead testing, and a roof replacement project. Mrs. Huff discussed year end money and noted the district will end the year in good financial shape with healthy reserve balances. Mrs. Huff discussed the unanticipated grant funding and recommendations to fund the Tuition Reserve and Capital Reserve with year-end surplus.

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Block Motion – Operations

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve the following agenda items #1 through #15. Motion carried as follows: Mr. Havlusch – yes, abstain #2, check#21258, Mrs. Pinkerton – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mrs. Gardella – yes, and Mrs. Vesper – yes.

1. Approve May 2022 Board Secretary’s Report and Treasurer’s Report

To approve, on the recommendation of the CSA, the acceptance of the monthly financial reports of the Board Secretary for the month of May 2022 and further that, in compliance with N.J.A.C. 6A:23A-16-10(c)4, the Board of Education certifies that as of May 31, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16-10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. As required by N.J.A.C. 6A:23A-16-10(c) 3, I, Dawn Huff, Board Secretary, hereby certify that no line account has been over expended as of May 31, 2022.

2. Approve June 2022 Bill List

To approve the payment of the June 2022 bills in the total amount of \$1,019,577.89 for all funds.

3. Approve Budget Transfers

To approve budget transfers for May 2022 in the amount of \$81,256.54.

4. Approval to Pay Carryover 2021-2022 Bills Prior to July Board of Education Meeting

To authorize the Business Administrator to pay carryover bills from fiscal year 2021-2022 that may be received in late June and July 2022 prior to the July 25, 2022 Board of Education meeting, said bills to be submitted for final approval at the July 25, 2022 regular meeting.

5. Authorize Submission of the ARP Homeless II Grant Application

To authorize the Business Administrator to submit the ARP Homeless II grant application and accept the grant award of \$865.

6. Approval to Transfer Current Surplus Funds to Tuition Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$250,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Approval to Transfer Current Surplus Funds to Capital Reserve Account

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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Block Motion – Operations - continued

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the White Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the White Township Board of Education has determined that an amount not to exceed \$750,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the White Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. Approve Staff Travel

To approve the following staff travel:

- Erika Puskas to attend a workshop sponsored by the NJ Council for Social Studies, October 25, 2022 in Piscataway, NJ. The cost of the workshop and membership is \$65 and mileage reimbursement not to exceed \$30.

9. Approve a Tuition Contract with Allegro School

To approve a tuition contract with Allegro School for one student (ID#9760912165) to attend for the period July 1, 2022 – June 30, 2023 at a total tuition cost of \$106,665.30.

10. Approve Submission of the IDEA Consolidated Grant Application and Accept the Grant Award

To approve submission of the IDEA consolidated grant application for the 2022-2023 school year and accept the grant award as follows:

IDEA Basic	\$ 93,121	OOD Tuition
IDEA Preschool	\$ 5,449	Preschool Para Salary – (.4 FTE)

11. Approve the School Bus Emergency Evacuation Drill Report

To approve the school bus emergency evacuation drill report for June 9, 2022.

12. Approve ESEA grant submission

To approve submission of the FY 2022 ESEA Consolidated Grant as follows:

<u>Title I-Part A</u>		
100-100 Teacher Salary – D. Mulligan	\$20,335	(FTE .25)
200-200 Teacher Benefits	\$10,370	
<u>Title II-Part A</u>		
200-300 Professional Dev Consultants	<u>\$ 8,972</u>	
Title III-refused		
Total Grant	\$39,677	

13. Approve a Tuition Contract with Mount Olive Board of Education

To approve a tuition contract for one student SID#4552810184 to attend Mt. Olive Middle School for the 2022 ESY, July 6 – August 11, 2022 at a tuition rate of \$3,118.94.

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Block Motion – Operations - continued

14. Approve a Parental Transportation Contract for the 2022 ESY

To approve a parental transportation contract (2022ESY-JBMtOlive) for student SID#4552810184 for transportation to Mt. Olive Middle School, July 6 – August 11, 2022 for a total contract of \$2,112.

15. Approve a Parental Transportation Contract for the 2022-2023 School Year

To approve a parental transportation contract (2022JBMtOlive) for student SID#4552810184 for transportation to Mt. Olive Middle School, September 1, 2022 – June 30, 2023 for a total contract of \$17,280.

GOVERNANCE

No updates.

BHS BOARD MEMBER

No updates.

OLD BUSINESS

- Approve a Settlement Agreement

A motion was made by Mrs. Lensi and seconded by Mrs. Sroka to approve a settlement agreement with J.B., a minor by his guardian ad litem T. F., and T. A. F. individually, v. White Township Board of Education, S.B., D.W. and MS, and authorize insurance counsel to take all steps necessary to conclude the case. Motion carried as follows: Mr. Havlusch – yes, Mrs. Pinkerton – yes, Mrs. Sroka – yes, Mr. Murray – yes, Mrs. Lensi – yes, Ms. Nusser-Meany – yes, Mrs. Gardella – yes, Mrs. Vesper – yes.

NEW BUSINESS

None

ACKNOWLEDGE RECEIPT OF HIB INCIDENTS

A motion was made by Mr. Murray and seconded by Mrs. Lensi to acknowledge receipt of no HIB investigations deemed HIB incidents since last meeting. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

OPEN PUBLIC COMMENT

None

EXECUTIVE SESSION

A motion was made by Mr. Murray and seconded by Mrs. Lensi to convene to Executive Session at 6:54 p.m. to discuss the CSA evaluation and Negotiations. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Be it resolved by the White Township Board of Education that it shall meet in closed session this evening to discuss the CSA evaluation and Negotiations.

The board will publicly disclose information pertaining to the topics discussed as soon thereafter and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions that are permitted to be discussed in private session pursuant to P.L. 1975c chapter 321.

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A motion was made by Mr. Murray and seconded by Mrs. Lensi to adjourn the Executive Session at 7:04 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

ADJOURNMENT

A motion was made by Mrs. Sroka and seconded by Mr. Murray to adjourn the meeting at 7:04 p.m. Motion carried as follows: Ayes – 8, Nays – 0, Abstentions – 0.

Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary

CONFIDENTIAL

WHITE TOWNSHIP BOARD OF EDUCATION

Executive Session Minutes

Date: June 27, 2022

Time Convened: 6:54 p.m.

Time Adjourned: 7:04 p.m.

Present: X Mr. Thompson, CSA
 Mrs. Huff, Business Administrator/Board Secretary
 Board Litigation Attorney (Mr. Shah)
 X BOE (Absent: Panetta)

Subject(s) Discussed:

- The Board met with Mr. Thompson to finalize the CSA evaluation.

Recommendations Made:

- None.

Subject(s) Discussed:

- Mrs. Sroka provided Board Members with an update on the status of Negotiations.

Recommendations Made:

- None.

Respectfully Submitted,



Dawn Huff
Business Administrator
Board Secretary